

APPROVED



# The Rosalyn Yalow Charter School

## Minutes

### Special Board Meeting

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#### **Date and Time**

Monday August 14, 2023 at 9:30 AM

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#### Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

#### Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

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#### **Trustees Present**

B. Yalow (remote), G. Feliciano (remote), M. Balbuena (remote), R. Lyon (remote), S. Hayes (remote)

#### **Trustees Absent**

*None*

#### **Guests Present**

A. Diacou, K. Smaw, Kirsten Barclay, counsel for Rosalyn Yalow (remote)

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#### **I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Monday Aug 14, 2023 at 9:30 AM.

**II. Items for Board Approval**

**A. July 18, 2023 Board Meeting Minutes**

B. Yalow made a motion to approve the minutes from Monthly Board Meeting on 07-18-23.

S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Revised Bylaws**

B. Yalow made a motion to approve the Revised Bylaws and submit a Charter Revision request along with Yalow's Charter Renewal Application.

R. Lyon seconded the motion.

K. Barclay reviewed all changes to the April 19, 2019 Bylaws, approved by NYSED on June 25, 2019.

The board **VOTED** unanimously to approve the motion.

**C. Revised Enrollment Policy**

B. Yalow made a motion to approve the Revised Enrollment Policy and submit a Charter Revision request along with Yalow's Charter Renewal Application.

R. Lyon seconded the motion.

K. Barclay reviewed all changes to the Enrollment Policy adopted by the Board on May 17, 2016 and approved by NYSED Charter School Office.

The board **VOTED** unanimously to approve the motion.

**D. 5-year Budget (2025–2029)**

B. Yalow reviewed all major assumptions used by the finance committee in preparing the 2025–2029 budget.

Key assumptions: • Students: 530 v. 536 charter limitation • Increases in per pupil funding (to be set by NYS Legislature): 2% annually • Expenses: inflation assumed to be 4%, 4%, 3%, 2%, 2% • Rent: fixed by lease at \$2.5 million plus increases based on enrollment and per pupil revenue from NYS (rental assistance revenue and rent paid to CHHS offset each other at any amounts over \$2.5 million) • Depreciation and amortization increases because \$2 million assumed to be spent on completion of electrical switches at CHHS and installation of HVAC • Depreciation and amortization re is a non-cash item and

doesn't impact yearending cash balances No deficits are projected when depreciation and amortization are excluded.

Cash balances after expenditures for CHHS electrical switches replacement project and completion of HVAC exceed \$5.6 million during the 2025–2029 chart renewal period.

R. Lyon made a motion to approve the 5-year, 2025–2029, budget to be submitted as Attachment E of Yalow's Charter Renewal Application.

The board **VOTED** unanimously to approve the motion.

### **III. Review charter renewal application benchmarks 2–10**

#### **A. Draft: Performance Benchmark 4**

A. Diacou reviewed.

#### **B. Draft: Performance Benchmark 5**

A. Diacou reviewed.

#### **C. Draft: Performance Benchmarks #6 and 10**

The board reviewed its governance actions over the 2020–2023 charter period, and approved (though no motion/resolution was needed) a prospective board training calendar for the 2023–2024 school year. Training to take place at the start of each board meeting, plus at a board retreat. K. Barclay, Bond, Schoeneck, & King, Yalow general counsel, was invited to conduct board trainings. In addition, the Board approved a series of online board governance trainings through BoardOnTrack modules.

#### **D. Draft: Performance Benchmark 7**

K.Smaw reviewed.

#### **E. Draft: Performance Benchmark 8**

A. Diacou reviewed.

#### **F. Draft: Performance Benchmark 9**

A. Diacou reviewed.

#### **G. Board training and schedule**

K. Barclay reviewed the Board training calendar the Board suggested at their August 5, 2023 Board Retreat.

#### **H. Charter renewal cover letter**

A. Diacou reviewed, and board members suggested various revisions.

#### **I.**

**Draft: Performance Benchmark 2**

K. Smaw reviewed, and board members suggested various revisions.

**J. Draft: Performance Benchmark 3**

K. Smaw reviewed, and board members suggested various revisions.

**IV. Approval of Charter Renewal Application**

**A. Board vote**

S. Hayes made a motion to approve the Rosalyn Yalow's, subject to all revisions discussed at the August 14, 2023 Special Meeting of the Board, and authorized the Executive Director to submit the Charter Renewal Application.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A. Adjourn Meeting**

G. Feliciano made a motion to adjourn the Special Meeting.

B. Yalow seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:00 AM.

Respectfully Submitted,

A. Diacou

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**Documents used during the meeting**

- Bylaws August 14, 2023 - Redlined Version for Renewal Application(16378639.1).pdf
- Revised Enrollment Policy - Changes Highlighted(16379933.1).pdf
- Estimator-2024-2029-s-yr-ren-app-budget with SPED and Lease assistance.pdf
- BM 4.pdf
- BM 5.pdf
- Renewal Application #6 8.11.23(16375196.1).pdf
- BM10.pdf
- BM7-2019 Charter School Performance Framework.pdf
- Benchmark 7-KS.pdf
- BM8-2019 Charter School Performance Framework.pdf

- BM9-2019 Charter School Performance Framework.pdf
- Rosalyn Yalow 2023-24 BOT Calendar(16365994.1).pdf
- Attachment N-Narrative .pdf
- Cover letter-RY Renewal Application CL(16379134.1).pdf
- Benchmark 2\_KS.pdf
- Benchmark 3-KS-.pdf