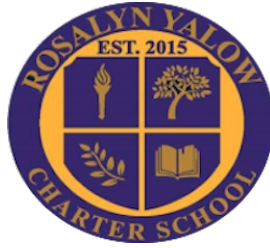


APPROVED



The Rosalyn Yalow Charter School

Minutes

Rescheduled July Board Meeting

Date and Time

Tuesday July 26, 2022 at 6:30 PM

Location

4th floor cafeteria
Rosalyn Yalow Charter School
650 Grand Concourse, Bronx, NY 10451

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote)

Trustees Absent

I. Lee, S. Hayes

Guests Present

5 Yalow charter parents (remote), A. Diacou (remote), Dan Pasek (remote), K. Smaw (remote)

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Jul 26, 2022 at 6:37 PM.

II. Chairman updates

A. Update: Pasek Consulting contract

B. Yalow made a motion to approve Pasek Consultant Services to engage in pre-merger discussions to seek potential merger partners effective 7/26/2022.

R. Lyon seconded the motion.

The board **VOTED** to approve the motion.

G. Feliciano made a motion to approve the updated April 28, 2022 By-Laws.

L. Howard seconded the motion.

Changes are as follows:

Board Members receive no compensation.

Remove Board meetings meet every 2nd Tuesday of the month to every 3rd Tuesday of the month.

Removal of Executive Director as a non-voting member of the Board of trustees.

The board **VOTED** to approve the motion.

III. Outstanding Items for Board approval

A. Approve June 28, 2022 Board Minutes-Part II

B. Yalow made a motion to approve the minutes from June Board Meeting–Part II on 06-28-22.

G. Feliciano seconded the motion.

The board **VOTED** to approve the motion.

B. Cancel or pay previously allocated bonuses for 2020–2021

Tabled until August meeting.

C. 2022–2023 School Calendar

B. Yalow made a motion to approve the start the school year on Tuesday, September 6, 2022. The first week being a hybrid model and the second week and going forward resume full in person classes.

G. Feliciano seconded the motion.

The board **VOTED** to approve the motion.

M. Balbuena made a motion to approve the down payment to Dwight Consulting Services for State required building expenditures.

G. Feliciano seconded the motion.

The board **VOTED** to approve the motion.

IV. Finance report

A. FY2022–2023 cash forecast

Cash balances July 20, 2022: \$6,107,419 (includes PPP payment #1, Title I-IV payments for 2021–2022)

Revised budget, June 28, 2022

- 390 students
- 16 classrooms
- student-teacher ratio 8:1
- Revenue: \$10,796,862
- 6/30/2023 deficit: **(\$1,031,527)**

Year-end 2022–2023 remaining cash after Hayes construction costs paid: \$1,364,473.

B. 2022–2023 new student applications

130 families have completed enrollment applications for 2022–2023, including 97 kindergarten students, 15 1st-grade, 13 2nd-grade, and 5 siblings entering the 3rd and 5th grades.

Back of envelop analysis:

Starting point 6/30/22:	402
Students not returning:	(29)
Students who might move:	(16)
15.2% attrition:	(61) attrition calculated at 83% of completed return survey
77% of 130 completed enrollment packets:	102

Best-guess July 20: 398

C. Go-No-Go Date for replacement of CHHS electrical switches

Given the lead time required to order and install custom-made electric switches to support installation of HVAC units at CHHS, Yalow's board will need to make a final decision whether or not to spend the estimated \$1,025,000 no later than the September 20, 2022 board meeting.

Although the expenditure for replacement of CHHS electric switches is included in cash flow forecasts, a prospective merger partner may prefer to conserve the cash.

V. Principal report

A. Year-end assessments (cycle 4)

Cycle 4 STEP Literacy results:

- 32.5% of students meet or exceed grade-level benchmarks for Cycle 4.
- 68.3% of the students in the school are performing below grade level for Cycle 4.

STEP Cycle 4 target expectations:

- Kindergarten: STEP 3
- First: STEP 6

- Second: STEP 9
- Third: STEP 12
- Fourth: STEP 14
- Fifth: STEP 16

Problem areas:

- *Kindergarten students* are struggling with letter and sound ID, accuracy, and phonemic awareness (onset-rime and segmentation).
- 1st- and 2nd-grade students struggle with word solving while maintaining comprehension.
- 2nd- and 3rd-graders at STEP levels DNA 8 and 9, are challenged with retelling and comprehension.
- 4th- and 5th-grade students are challenged with reading stamina and comprehension with multiple characters and subplots, and are working on inferring nonfiction texts and understanding author's craft.

Comparison with 2020–2021 STEP results:

Year-over-year student performance improved 12% in 2021–2022 as compared with year-end 2020–2021.

As seen on pp 7-8, there is considerable grade to grade variability ranging from negative 3% growth for 3rd grade, to 26% growth in 1st grade and 33% growth in 5th grade.

- Yalow's strongest teachers have been in 1st-grade. We adopted Tiny Ivy curriculum for K-1 Saturday Academy curriculum.
- One of Yalow's current 5th-grade teachers has "looped" with students since 2nd grade.

ELL student results:

More than half of ELL students made more than 1 year of reading growth

IEP student results:

More than half of IEP students made more than 1 year of reading growth

B. Other student assessments

NWEA math assessment results will be available for August board meeting

DESA evaluations will be available for August board meeting.

C. Update: Summer Boost Program

Registered students: 96

Unique attendees: 73

Daily attendance: 60–64

Curriculum

- Tiny Ivy for 24 k-2 students
- Springboard for 40 grades 3-5 students

D. Hiring

Yalow is only hiring essential personnel.

E. Summer student family outreach

Family events are being scheduled to invite students and families back to Yalow over the summer in order to reduce summertime student attrition among newly enrolled families in addition to current student families to support their return to Yalow in September.

- Montefiore School Health Program (MSHP) enrollment 7/13
- New student orientation 8/3 (includes uniform and iPad giveaway)
- MSHP enrollment 8/10
- School carnival 8/12
- other(s) TBD

Student recruitment continues.

VI. Executive Director Report

A. Updates: major CHHS building issues impacting Yalow

Air conditioning will not be available prior to end of 2022–2023 school year.

The draft critical path timeline for installation of HVAC attached, below, will be updated prior to board meeting.

Con Ed has scheduled a site inspection precedent to making its determination of specifications for power transmission to CHHS.

Three critical pieces of timeline dependent on:

1. Con Ed decision on delivery methodology for additional amperage to CHHS building to support HVAC
2. timing for the manufacture/delivery of new replacement electrical switches
3. Archdioceses approval for:
 - installation of dunnage
 - replacement of electrical switches in CHHS

Installation of dunnage on parapet to support HVAC compressors cannot proceed until Archdioceses approves a Request for Authorization.

B. Plans to downsize classrooms from 19 to 16

One kindergarten classroom will be eliminated, reducing the number of kindergarten classrooms from 4 to 3 (97 students).

At this time, the official numbers of registered 1st- through 5th-grade students remains high because parents haven't yet submitted withdrawal forms and very few existing students have been enrolled by other NYC schools.

By September we will have a clearer picture of grade-by-grade enrollment in order to determine which two additional classrooms will be eliminated.

Bottom line: 19 classrooms reduced to 16.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:24 PM.

Respectfully Submitted,
L. Howard