

Application: Rosalyn Yalow Charter School

2020-2021 Annual Report

Summary

ID: 0000000313

Status: Annual Report Submission

Last submitted: Nov 15 2021 10:25 AM (EST)

Entry 1 School Info and Cover Page

Completed Nov 15 2021

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

ROSALYN YALOW CHARTER SCHOOL 320900861073

a1. Popular School Name

Rosalyn Yalow

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD # 9 - BRONX

d. DATE OF INITIAL CHARTER

6/2014

e. DATE FIRST OPENED FOR INSTRUCTION

9/2015

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners— by using engaging and demanding curriculum to graduate our students at or above grade level in literacy and math.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Qualified Staff Focused on At Risk Students. There are a significant number of District 9 K-8 students who are economically disadvantaged, in need of English language support, and have disabilities and/or require special Education. To support students with these risk factors, Yalow Charter School will provide licensed master social workers in each of the ten Kindergarten through second grade classes and a 12:1:1 special education class.
KDE 2	Robust Response to Intervention. Yalow Charter School will rigorously address the needs of special education and ELL students by hiring a dedicated team of 5-11 special education and ELL teachers , who will be responsible for managing student caseloads—meeting with individual students and teachers to improve academic outcomes. In this way the school will be able to identify at-risk children and provide appropriate intervention for each of Yalow’s educational programs. Yalow employs a director of assessment as the point person coordinating the prompt implementation of IEPs and scaffolds some

	general education students with a Reading Specialist and teaching fellows.
KDE 3	Quality Curriculum and Pedagogy. Yalow Charter School is committed to taking full advantage of the New York Common Core State Standards by utilizing recently developed cutting edge curriculum. Yalow will adopt the Core Knowledge Foundation's Core Knowledge Language Arts (CKLA) program, recommended by the State Education Department for K-5, and the Singapore math program for K-5. CKLA teaches students decoding skills (phonics) and builds their language comprehension with vocabulary and concepts using frequent read-alouds. The school pursues inquiry based science where students learn to investigate a question on their own, with teacher guidance. Finally, Yalow implements regular arts and music instruction as well as chess and fencing.
KDE 4	High-Quality Collaborators. To add instructional expertise, Yalow Charter School has entered into relationships with high-quality local institutions, including the Bronx Arts Ensemble, which provides arts, music, and dance programs to over 50 schools in the Bronx; the Montefiore Medical Center School Health Program, offering mental health counseling to students, and expand to offer free medical, dental, and vision care at no cost to families if they have no insurance; the Kasparov Chess Foundation, an international promoter of chess in schools; and a U.S. Olympic fencing team coach to provide fencing instruction.
KDE 5	Meticulous Data-Driven School. Continuous student assessment is critical to inform differentiated student instruction and evaluate teaching methods, teachers, and ultimately the performance of the school. Yalow will utilize the state-of-the-art STEP Literacy assessment system for literacy and the NWEA MAP system for math assessments of its students.
KDE 6	Comprehensive Professional Development. To bring out the best in teachers, Yalow Charter School

	plans for 20- 25 days of professional development (including a Summer Teacher Workshop); bi-weekly planning meetings for teaching staff; individual teacher support to implement core lesson plans; and frequent curriculum development to fully utilize the American Museum of Natural History as an extension of our classrooms.
KDE 7	Team Teaching. Yalow Charter School will utilize a team teaching model that links an experienced teacher with a teacher with a social worker background in K-2 or a certified teaching fellow in the later grades. This two-person team, in conjunction with the school's dedicated special education and ELL teachers supporting classroom teachers, will provide greater capacity for differentiated individual instruction and help for modifying small classroom-behavior problems before they become bigger.
KDE 8	Family Involvement. At Yalow Charter School, family involvement is critical to the educational experience. To initiate the family-school relationship, Yalow teachers will visit every new student's home at the start of the school year. To achieve our extremely high expectations, it is crucial that families motivate their students to do reading homework, come to school alert and prepared, and follow the values we promote at Yalow. Finally, we expect to engage families in the many special arts, music, chess, fencing, and science events during the school year.
KDE 9	Strong School Culture. Yalow Charter School believes that building student character (high ideals, high standards, and high expectations) is a key component of school culture as well as having good teachers. To this end, Yalow will have a school uniform policy for its students and insist on courteous behavior, hard work, and no excuses from both faculty and students. In our efforts to develop the whole child—and building student character—we will promote the disciplined activities of arts and chess/fencing from the start,

	<p>letting our students know that equality of the mind is the only tenet we follow—everyone can compete, everyone can be successful at something.</p>
KDE 10	<p>Low Student/Teacher Ratio. The Yalow Charter School model maintains student/teacher ratios below 11:1 for its first five years of operation by limiting administrative staff and hiring 11 special education, ELL and reading instructors to increase student achievement in earlier grades. Extended School Day.</p> <p>Yalow Charter School will operate a 9-hour school day, 8 a.m. to 5 p.m., using staggered teaching schedules. Arts, music, chess, and fencing will take place in the school day. Most of our students will be financially disadvantaged, special education students, or English language learners who may also be entering kindergarten 1.5 years behind their peers in reading and math. The extended day will give our students the extra time to catch up academically. Homework is solely reading in grades K-2.</p>

Need additional space for variables

Yes

g1. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KDE 11	Yalow Charter School will operate a 9-hour school day, 8 a.m. to 5 p.m. Arts, music, chess, and fencing will take place in the school day. Most of the students will be financially disadvantaged, special education students, or English language learners and may be entering Kindergarten as much as 1.5 years behind their peers in reading and math. The extended day will give students the extra time to catch up academically.
KDE 12	(No response)
KDE 13	(No response)
KDE 14	(No response)
KDE 15	(No response)
KDE 16	(No response)
KDE 17	(No response)
KDE 18	(No response)
KDE 19	(No response)
KDE 20	(No response)

h. SCHOOL WEB ADDRESS (URL)

<https://www.yalowcharter.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

536

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

523

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5

l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	650 Grand concourse, Bronx, NY 10451	347-735-5480	NYC CSD 9	K-5	K-5

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Alec Diacou, Executive Director Kim Smaw, Academic Leader	347-735-5480		
Operational Leader	Monique Evans	347-735-5480		
Compliance Contact	Alec Diacou	347-735-5480		
Complaint Contact	Alec Diacou	347-735-5480		
DASA Coordinator	Donald Mabrey	347-735-5480		
Phone Contact for After Hours Emergencies	Monique Evans	929-344-1552		

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

[CHHS CO 4487 1948.pdf](#)

Filename: CHHS CO 4487 1948.pdf **Size:** 259.0 kB

Site 1 Fire Inspection Report

[FW EXTERNAL FW building inspection annual Requests.pdf](#)

Filename: FW EXTERNAL FW building inspection annual Requests.pdf **Size:** 189.1 kB

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Jen Pasek
Position	Consultant
Phone/Extension	
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

[Handwritten signature]

Signature, President of the Board of Trustees



Date

Nov 1 2021

Thank you.



Entry 3 Progress Toward Goals

Completed Nov 15 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A". **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	75% of students who have attended the school for at least one year will			

Academic Goal 1	score at Levels 3 or 4 on the New York State ELA exam.	NYS Exam		
Academic Goal 2	Students will outperform CSD 9 students by 10%, as measured by the percentage at Levels 3 and 4 in the same grades on the state ELA exam.	NYS Exam		
Academic Goal 3	Each year, each grade-level cohort of students will reduce by one half the gap between the percentage at Level 3 and 4 on the previous year's ELA exam and 75 percent at Level 3 and 4 on the current year's state ELA exam.	NYS Exam		
Academic Goal 4	75% of students who have attended the school for at least one year will score at Levels 3 or 4 on the New York State mathematics exam.	NYS Exam		
Academic Goal 5	Students will outperform CSD 9 students by 10%, as measured by the percentage at Levels 3 and 4 in	NYS Exam		

	the same grades on the state mathematics exam.			
Academic Goal 6	Each year, each grade-level cohort of students will reduce by one half the gap between the percentage at Level 3 and 4 on the previous year's Math exam and 75 percent at Level 3 and 4 on the current year's state Math exam.	NYS Exam	Unable to Assess	
Academic Goal 7	75% of students who have attended the school for at least one year will score at Levels 3 or 4 on the New York State 4th grade science exam.	NYS Exam		
Academic Goal 8	Yalow students will outperform the local school district by 10%, as measured by the percentage at Levels 3 and 4 on the state 4th grade science exam.	NYS Exam		
Academic Goal 9	At the end of each year, the average percentile ranking will be at least 50% in reading and math.			

Academic Goal 10	At the end of each year, 100% of students will have achieved their growth target in reading and math based on mean growth in the latest norming study for students starting in the same 10 point Rasch unit (RIT) block.			
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2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Each year, the			

Org Goal 1	school will attain a status of “In Good Standing” under the state’s Accountability system.	NYSED Accountability Designations	Met	
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 4 - Audited Financial Statements

Completed Oct 27 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

ROSALYN YALOW CHARTER SCHOOL - 06

Filename: ROSALYN YALOW CHARTER SCHOOL 06.3 Ot3TBKO.pdf Size: 529.8 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Nov 15 2021

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

AuditedFinancialReport-NYSED Template fy20-21

Filename: AuditedFinancialReport NYSED Templ PXFedH8.xlsx Size: 73.5 kB

Entry 4c - Additional Financial Documents

Completed Nov 15 2021

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report

4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[RYCS Escrow 2020-21_Redacted](#)

Filename: RYCS Escrow 2020 21 Redacted.pdf **Size:** 146.8 kB

Entry 4d - Financial Services Contact Information

Completed Nov 15 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Gabriela Gonzalez		347-735-5480

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Shelby Stenson, Mengel, Metzger, Barr & Co			7

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Maier Markey & Justic	Peter B. Markey	2 Lyon Place White Plains, NY 10601			1

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Nov 15 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Budget FY22 RYCS v10](#)

Filename: Budget FY22 RYCS v10.xlsx **Size:** 57.3 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Nov 15 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

[BOT for Upload](#)

Filename: BOT for Upload.pdf **Size:** 2.3 MB

Entry 7 BOT Membership Table

Completed Nov 15 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2020- 2021
1	Miguel Balbuen		Chair	Executiv e	Yes	3	09/01/2 020	8/31/20 23	11

	a								
2	Gregoria Feliciano		Vice Chair	Founding Member	Yes	3	09/01/2019	8/31/2022	11
3	Sandra Hayes		Trustee/Member	Founding Member	Yes	3	09/01/2020	8/31/2023	11
4	Lakiesha Howard		Secretary	--	Yes	1	09/01/2018	08/31/2021	9
5	Ivan Lee		Trustee/Member	--	Yes	3	09/01/2018	08/31/2021	7
6	Dr. Ross T. Lyon		Trustee/Member	--	Yes	2	09/01/2020	08/31/2023	10
7	Michael Rosen		Treasurer	Founding Member	Yes	3	09/01/2019	08/31/2022	10
8	Ben Yalow		Trustee/Member	Founding Member	Yes	3	09/01/2018	08/31/2021	11
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	8
b.Total Number of Members Added During 2020-2021	0
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7-15

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Nov 15 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

Entry 9 Enrollment & Retention

Completed Nov 15 2021

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	To recruit Economically Disadvantaged students, Rosalyn Yalow Charter School focuses its recruitment strategies on high needs neighborhoods in the Bronx. The specific strategy includes a combination of in-	

Economically Disadvantaged	<p>person outreach, community advertising and media, individual organizational appeals and information sessions and events. On BEDS Day, 2019 95% of students were identified as ED. This year, RYCS further targeted advertising and outreach to specific communities in the Bronx. The school offers at least 25 information sessions throughout the school community. In addition, the school continues to provide targeted support for families in completing and returning the lunch forms.</p>	<p>In 2020-21, RYCS enrolled 95% ED students, meeting the district. We will continue all outreach efforts to the left in the coming school year.</p>
English Language Learners	<p>To specifically recruit English Language Learners, Yalow makes posters, brochures and applications available in Spanish. In addition, Yalow publishes advertisements in Spanish newspapers such as El Diario. The Executive Director and staff also canvass neighborhoods with large non-English speaking populations to inform families about the school and support their efforts to enroll. Moreover, during information sessions, Yalow provides translation services in Spanish. In many cases, families opt to translate for each other to ensure their community members have an optimal understanding of the school's program. In 2019-20, 32% of the school 's students were English Language Learners or Former ELLs.</p> <p>Each year, we continue to encourage our current non-English families to share</p>	<p>In 2020-21, RYCS enrolled 31% ELLs and former ELLs, over seven percentage points above the district. We will continue to market in multiple languages in order to attract and enroll ELLs.</p>

	information about the school and the myriad of services we provide for ELL students and their families.	
Students with Disabilities	<p>To specifically recruit students with disabilities, Yalow staff conducts Parent Workshops at Head Start programs in CSD 9 and CSD 7, including several with high concentrations of Special Education students. During all outreach efforts, Yalow staff shares details of the school's program for serving students with disabilities and integrating them fully into the school. We have also redoubled efforts with the CSE to review student referrals for IEPs in the time period required under federal law. Of our total student population in 2019-2020, 18% are Students with Disabilities. We have demonstrated success in working with Students with Disabilities, and have added this information to our printed materials, website, and presentations.</p>	<p>We are within six percentage points of our district for SWD enrollment. Going forward, we will continue to implement the strategies noted to the left to support the recruitment of SWD and work towards meeting the district.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
	<p>RYCS strives to retain Economically Disadvantaged students by maintaining an inclusive environment in which all students are fully able to participate in school programs and extracurriculars regardless of</p>	<p>We are continuing to implement the strategies described on the left in the 2021-22 school year to promote retention for our ED students. We are especially</p>

Economically Disadvantaged	<p>their family's ability to pay. Uniforms and supplies are provided for all families who cannot afford the expense, and no students are charged for activities, field trips and special programs.</p>	<p>focused on supporting this group as they return to school with social-emotional and academic needs after over a year of remote and hybrid learning.</p>
English Language Learners	<p>To retain ELL students, Yalow runs a full inclusion program with ELLs receiving language acquisition services within the general education classroom. To retain ELL students, Yalow runs a full inclusion program with ELLs receiving language acquisition services within the general education classroom. The school uses the Core Knowledge Language Arts program for grades K-5, which integrates phonics with story time and small group tutoring to create a balanced literacy program. We also use the STEP Literacy program to adapt our phonics and literacy instruction to meet the needs of individual ELL students through small group tutoring. The school employs two ELL instructors who push into classrooms during small group sessions to work with ELLs on an individual or group basis depending on each student's needs. In addition, we provide numerous opportunities for our ELL students to participate and succeed in special programs such as chess and fencing. This past year, 25% of the students on our champion chess team were English Language Learners. Yalow follows all applicable laws</p>	<p>Our program for ELLs is well-developed and uses various strategies to promote engagement and retention for this population. As mentioned above, we are focused on supporting students as they return to in-person instruction in 2021-22. This will contribute to strong retention for ELLs.</p>

	<p>in serving its ELL students, including student identification, annual notification to parents, reclassification to fluent English proficiency status following the annual NYSESLAT to determine ongoing eligibility, and evaluation of ELL programs.</p>	
Students with Disabilities	<p>To retain students eligible for special education services, Yalow employs four special education teachers who push in to general education classrooms and provide small group support. In addition, based on the recommended program services on the Individualized Education Plans (IEPs}, special education teachers may also pull students from non core classes to provide additional interventions. This highly inclusionary model is overseen by the Director of Assessment and Principal who regularly evaluate the efficacy of the program and engage in ongoing communication with families about student performance. The Director of The school uses the Core Knowledge Language Arts program for grades K-5, which integrates phonics with story time and small group tutoring to create a balanced literacy program. We also use the STEP Literacy program to adapt our phonics and literacy instruction to meet the needs of individual ELL students through small group Assessment is responsible for developing an effective working relationship with CSE staff and educating them about our</p>	<p>Similar to ED and ELLs, we have a robust program for supporting SWD at RYCS. We will continue implementing this strategies with fidelity in 2021-22. We anticipate that these strategies will continuously ensure SWD retention.</p>

program for at risk students; maintaining all student records, including IEPs, in locked filing cabinets in the administrative office; and keeping an access log prior to releasing them to staff. We have also redoubled efforts with the CSE to review student referrals for IEPs in the time period required under federal law. In addition, we provide numerous opportunities for our students with disabilities to participate and succeed in special programs such as chess and fencing.

Entry 10 - Teacher and Administrator Attrition

Completed Nov 15 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Nov 15 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	3
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	1
Total Category C: not to exceed 5	1.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	38

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	44



Thank you.

Entry 12 Organization Chart

Completed Nov 15 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

REVISED Dual Campus Organization Chart 2020-21

Filename: REVISED Dual Campus Organization Ch r8Ffrwr.pdf **Size:** 56.2 kB

Entry 13 School Calendar

Completed Nov 15 2021

Instructions for submitting School Calendar

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2021-2022 Yalow Calendar REVISED 9

Filename: 2021 2022 Yalow Calendar REVISED 9.3.21 1.pdf **Size:** 703.0 kB

Entry 14 Links to Critical Documents on School Website

Completed Nov 15 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: Rosalyn Yalow Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://www.yalowcharter.org/annual-report/
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.yalowcharter.org/board-meetings-2020-21/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.yalowcharter.org/board-meetings-2020-21/
3. Link to NYS School Report Card	https://www.yalowcharter.org/
4. Lottery Notice announcing date of lottery	https://www.yalowcharter.org/application/
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.yalowcharter.org/student-family-handbook/
6. District-wide Safety Plan	https://www.yalowcharter.org/district-wide-safety-plan/
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.yalowcharter.org/student-family-handbook/
7. Authorizer-Approved FOIL Policy	https://www.yalowcharter.org/about/board-of-trustees/foil-policy/
8. Subject matter list of FOIL records	https://www.yalowcharter.org/about/board-of-trustees/foil-policy/

Thank you.



Entry 15 Staff Roster

Completed Nov 15 2021

INSTRUCTIONS

Required of Regents-Authorized Charter Schools ONLY

Please click on [the MS Excel Staff Roster Template](#) and provide the following information for ANY and ALL instructional and non-instructional employees.

- Full name for any and all employees
- TEACH IDs for any and all employees
- Using the drop down menu, select a role/position (or the best fit) for each employee in the charter school. (Please provide additional information to the Notes Section of the Staff Roster Template as necessary)
- Date of hire and employment start dates
- Number of years each employee has had in their respective professions
- Number of years each employee has had in their current role in the charter school
- Using the drop down menu, select the correct explanation as to why a teacher is teaching outside of their certification area.

[AnnualReportFacStaffRoster 8-18 v2](#)

Filename: AnnualReportFacStaffRoster 8 18 v2.xlsx **Size:** 20.6 kB

ROSALYN YALOW CHARTER SCHOOL

BRONX, NEW YORK

AUDITED FINANCIAL STATEMENTS

REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2021
(With Comparative Totals for 2020)

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Rosalyn Yalow Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Rosalyn Yalow Charter School, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Rosalyn Yalow Charter School as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Rosalyn Yalow Charter School's June 30, 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 21, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 13, 2021 on our consideration of Rosalyn Yalow Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Rosalyn Yalow Charter School's internal control over financial reporting and compliance.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 13, 2021

ROSALYN YALOW CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

(With Comparative Totals for 2020)

	June 30,	
	2021	2020
<u>ASSETS</u>		
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 5,037,772	\$ 5,205,098
Grants and other receivables	98,401	429,281
Prepaid expenses	244,676	99,144
TOTAL CURRENT ASSETS	5,380,849	5,733,523
<u>PROPERTY AND EQUIPMENT</u> , net	1,391,437	415,647
<u>OTHER ASSETS</u>		
Deposits	827,924	411,257
Cash in escrow	100,048	100,048
TOTAL ASSETS	\$ 7,700,258	\$ 6,660,475
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Loan payable	\$ -	\$ 1,145,016
Accounts payable and accrued expenses	220,563	646,185
Accrued payroll and benefits	518,049	518,430
Deferred revenue	12,439	17,848
TOTAL CURRENT LIABILITIES	751,051	2,327,479
<u>DEFERRED LEASE LIABILITY</u>	-	20,869
TOTAL LIABILITIES	751,051	2,348,348
<u>NET ASSETS</u>		
Without donor restrictions	6,949,207	4,312,127
TOTAL LIABILITIES AND NET ASSETS	\$ 7,700,258	\$ 6,660,475

The accompanying notes are an integral part of the financial statements.

ROSALYN YALOW CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
Operating revenue and support:		
State and local per pupil operating revenue	\$ 9,542,849	\$ 9,324,944
NYC DOE Rental Assistance	1,983,534	1,962,460
Federal grants	770,031	475,697
State grants	31,410	141,333
Fundraising	4,286	1,024
Contributed goods and services	<u>3,049</u>	<u>5,755</u>
TOTAL OPERATING REVENUE AND SUPPORT	12,335,159	11,911,213
Expenses:		
Program:		
Regular education	7,387,516	7,113,817
Special education	1,863,617	2,186,711
Management and general	1,577,685	1,666,816
Fundraising	<u>16,571</u>	<u>13,736</u>
TOTAL EXPENSES	<u>10,845,389</u>	<u>10,981,080</u>
SURPLUS FROM SCHOOL OPERATIONS	1,489,770	930,133
Support and other revenue:		
Paycheck Protection Program loan forgiveness	1,145,016	-
Interest income	<u>2,294</u>	<u>29,387</u>
TOTAL SUPPORT AND OTHER REVENUE	<u>1,147,310</u>	<u>29,387</u>
CHANGE IN NET ASSETS	2,637,080	959,520
Net assets at beginning of year	<u>4,312,127</u>	<u>3,352,607</u>
NET ASSETS AT END OF YEAR	<u>\$ 6,949,207</u>	<u>\$ 4,312,127</u>

The accompanying notes are an integral part of the financial statements.

ROSALYN YALOW CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	Year Ended June 30,								
	2021							2020	
	Program Services				Supporting Services			Total	Total
	No. of Positions	Regular Education	Special Education	Sub-total	Fundraising	Management and General	Sub-total		
Personnel services costs:									
Administrative staff personnel	15	\$ 525,736	\$ 128,494	\$ 654,230	\$ -	\$ 710,923	\$ 710,923	\$ 1,365,153	\$ 1,389,474
Instructional personnel	69	3,245,656	831,450	4,077,106	-	-	-	4,077,106	3,978,221
Non-instructional personnel	<u>1</u>	<u>144,097</u>	<u>30,137</u>	<u>174,234</u>	<u>-</u>	<u>175</u>	<u>175</u>	<u>174,409</u>	<u>221,915</u>
Total salaries and wages	85	3,915,489	990,081	4,905,570	-	711,098	711,098	5,616,668	5,589,610
Fringe benefits and payroll taxes		742,580	187,771	930,351	-	134,861	134,861	1,065,212	1,010,709
Retirement		28,270	7,149	35,419	-	5,134	5,134	40,553	42,000
Legal services		-	-	-	-	23,574	23,574	23,574	45,937
Accounting/Audit services		-	-	-	-	220,934	220,934	220,934	209,300
Other Purchased/Professional/Consulting Services		167,282	59,199	226,481	16,571	30,380	46,951	273,432	199,567
Building and Land Rent/Lease		1,368,212	345,970	1,714,182		248,483	248,483	1,962,665	1,962,665
Repairs and maintenance		142,202	35,957	178,159	-	25,825	25,825	203,984	186,444
Insurance		50,884	12,867	63,751	-	9,241	9,241	72,992	65,319
Utilities		58,259	14,731	72,990		10,580	10,580	83,570	97,323
Supplies/Materials		79,278	18,490	97,768	-	-	-	97,768	320,943
Equipment/Furnishings		993	251	1,244	-	180	180	1,424	6,813
Staff development		159,055	33,500	192,555	-	1,391	1,391	193,946	322,058
Marketing/Recruitment		216,762	50,841	267,603	-	23,120	23,120	290,723	346,206
Technology		102,118	25,822	127,940	-	18,546	18,546	146,486	142,164
Food service		1,593	332	1,925	-	-	-	1,925	1,930
Student services		12,358	2,576	14,934	-	-	-	14,934	96,884
Office expense		37,121	9,387	46,508	-	62,058	62,058	108,566	127,626
Depreciation and amortization		123,508	31,231	154,739	-	22,431	22,431	177,170	119,409
Other		<u>181,552</u>	<u>37,462</u>	<u>219,014</u>	<u>-</u>	<u>29,849</u>	<u>29,849</u>	<u>248,863</u>	<u>88,173</u>
		<u>\$ 7,387,516</u>	<u>\$ 1,863,617</u>	<u>\$ 9,251,133</u>	<u>\$ 16,571</u>	<u>\$ 1,577,685</u>	<u>\$ 1,594,256</u>	<u>\$ 10,845,389</u>	<u>\$ 10,981,080</u>

The accompanying notes are an integral part of the financial statements.

ROSALYN YALOW CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	Year ended June 30,	
	2021	2020
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 2,637,080	\$ 959,520
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	177,170	119,409
Paycheck Protection Program loan forgiveness	(1,145,016)	-
Donation of property and equipment	-	(1,183)
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	330,880	(302,114)
Prepaid expenses	(145,532)	248,870
Deposits	(416,667)	(19,687)
Accounts payable and accrued expenses	(425,622)	468,268
Accrued payroll and benefits	(381)	160,263
Deferred revenue	(5,409)	(3,491)
Deferred lease liability	(20,869)	204
NET CASH PROVIDED FROM OPERATING ACTIVITIES	985,634	1,630,059
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(1,152,960)	(223,624)
NET CASH USED FOR INVESTING ACTIVITIES	(1,152,960)	(223,624)
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Borrowings on loan payable	-	1,145,016
NET CASH PROVIDED FROM FINANCING ACTIVITIES	-	1,145,016
NET (DECREASE) INCREASE IN CASH, CASH EQUIVALENTS AND RESTRICTED CASH	(167,326)	2,551,451
Cash, cash equivalents and restricted cash at beginning of year	5,305,146	2,753,695
CASH, CASH EQUIVALENTS AND RESTRICTED CASH AT END OF YEAR	<u>\$ 5,137,820</u>	<u>\$ 5,305,146</u>

The accompanying notes are an integral part of the financial statements.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Rosalyn Yalow Charter School (the “Charter School”) is an educational corporation that operates as a charter school in Bronx, New York. The Charter School engages its students in a process of inquiry. The students are equipped with the necessary skills to lead fulfilling personal and professional lives, including a developed sense of self, the ability to think in innovative and flexible ways, and the inspiration to make a positive impact on their community. On June 24, 2014 the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration on June 30, 2020. On February 24, 2020, the Charter School was granted an extension of the provisional charter for an additional term of four years, renewable upon expiration on June 30, 2024.

Basis of accounting

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America.

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities and net assets of the Charter School are reported in the following self-balancing net asset groups:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition. The Charter School’s State and local per pupil operating revenue qualifies as exchange transactions and the revenues are recognized over time.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Rental assistance

Facilities rental assistance funding is provided by the New York City Dept of Education (NYCDOE) to qualifying charter schools located in the five boroughs of NYC. In order to receive rental assistance funding, a charter school must have commenced instruction or added grade levels in the 2014-15 school year or thereafter, and go through a space request process with the NYCDOE. If NYCDOE is not able to provide adequate space, the charter school can become eligible for rental assistance. Rental assistance is calculated as the lesser of 30% of the per-pupil tuition rate for NYC times the number of students enrolled, or actual total rental costs. As rental assistance is based on the number of students enrolled, revenue is recognized throughout the year as educational programming is provided to students.

The following table summarizes contract balances at their respective statement of financial position dates:

	June 30,		
	2021	2020	2019
Contracts receivable	\$ 29,428	\$ 98,892	\$ -
Deferred revenue	12,439	17,848	-

Contributions (Fundraising)

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position and amounted to \$68,973 and \$414,857 at June 30, 2021 and 2020, respectively. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. The Charter School received cost-reimbursement grants of approximately \$46,600 and \$10,000 that have not been recognized at June 30, 2021 and 2020, respectively, because qualifying expenditures have not yet been incurred.

Cash, cash equivalents and cash in escrow

Cash and cash equivalents balances include demand deposit accounts and certain money market accounts, and are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The agreement requires \$25,000 be placed in escrow each of the first three years of operations and a balance of \$75,000 be maintained to fund any audit and legal expenses incurred should the Charter School cease operations and dissolve. Upon the renewal of the provisional charter on February 24, 2020, the required balance of the escrow increased to \$100,000 to be funded by December 31, 2021. The Charter School fully funded this additional amount during the year ended June 30, 2020.

Cash and cash equivalents and cash in escrow at June 30, 2021 and 2020 consisted of the following:

	June 30,	
	2021	2020
Cash and cash equivalents	\$ 5,037,772	\$ 5,205,098
Cash in escrow	100,048	100,048
	<u>\$ 5,137,820</u>	<u>\$ 5,305,146</u>

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2021 or 2020.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from two to seven years. Leasehold improvements are being amortized over the term of the lease.

Deposits

Deposits are made up of payments made to third parties in connection with facility lease agreements.

Contributed goods and services

The Charter School received transportation services, a nurse, speech therapist, occupational therapist, physical therapist, food supplies and services and lease assistance from the local district. The Charter School was unable to determine a value for these services.

The Charter School received donated property and equipment during the years ended June 30, 2021 and 2020. Donated goods are valued at the fair value of the items at the date of donation. The Charter School valued the goods received during the years ended June 30, 2021 and 2020 at \$3,049 and \$1,183, respectively. These amounts are included in contributed goods and services in the accompanying statement of activities and changes in net assets and in property and equipment on the statement of financial position.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2018 through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$290,700 and \$346,200 for the years ended June 30, 2021 and 2020, respectively.

Deferred lease liability

The Charter School leases its facility. The lease contains pre-determined fixed escalation of the base rent. In accordance with GAAP, the Charter School recognizes the related rent expense on a straight-line basis over three years which is the lease term and records the difference between the recognized rental expense and the amounts payable under the lease as a deferred lease liability.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

New accounting pronouncements:

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School's financial statements.

Comparatives for the year ended June 30, 2020

The financial statements include certain prior year summarized comparative information in total but not by net asset class or functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2020, from which the summarized information was derived.

Reclassifications

Certain prior year amounts have been reclassified to conform with the current year presentation.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 13, 2021, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal years 2021 and 2020.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2021 and 2020:

	June 30,	
	2021	2020
Cash and cash equivalents	\$ 5,037,772	\$ 5,205,098
Grants and other receivables	98,401	429,281
Total financial assets available to management for general expenditures within one year	<u>\$ 5,136,173</u>	<u>\$ 5,634,379</u>

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consisted of the following:

	June 30,	
	2021	2020
Furniture and fixtures	\$ 375,266	\$ 332,633
Leasehold improvements	61,447	61,447
Office equipment	38,118	38,118
Construction in progress	1,108,662	-
Computers and equipment	466,658	464,993
	2,050,151	897,191
Less accumulated depreciation and amortization	658,714	481,544
	<u>\$ 1,391,437</u>	<u>\$ 415,647</u>

At June 30, 2021, \$1,108,662 of construction in progress relates to improvements for a future school facility. No provision for depreciation is made on construction in progress until such time as the relevant asset are completed and put into use. There is approximately \$5,000,000 in future construction commitments related to this new facility.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE D: RENT EXPENSE

The Charter School signed a lease extension for its facility with a third party renewing an existing lease to a term of July 1, 2018 through June 30, 2021, at fixed amount of \$105,000 per month. On June 5, 2018, the Charter School signed a lease agreement with a third party for an additional facility. This lease commenced on July 1, 2018 with an expiration date of June 30, 2021, at \$56,800 per month for the first year, and a three percentage increase the next two years. Total rental expense was approximately \$1,963,000 for both of the years ended June 30, 2021 and 2020.

On December 18, 2020, the Charter School signed a lease with a third party for a new facility. The lease will have a fifteen-year term with rent payments commencing on July 1, 2021 through June 30, 2036. The base rent is the greater of \$2,500,000 annually for the initial five years with 5% increases every five years or the rental assistance amount.

The future minimum payments on these agreements are approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 2,500,000
2023	2,500,000
2024	2,500,000
2025	2,500,000
2026	2,500,000
Thereafter	<u>26,906,250</u>
	<u>\$ 39,406,250</u>

The total amount of rental payments due over the lease terms will be charged to rent expense on the straight-line method over the term of the leases. The difference between rent expense recorded and the amount paid will be credited or charged to "deferred lease liability" in the accompanying statement of financial position.

NOTE E: OPERATING LEASES

The Charter School leases office equipment under non-cancelable lease agreements expiring at various dates through August 2021. The approximate future minimum payment on these lease agreements are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 600

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: CONCENTRATIONS

Approximately 30% and 26% of grants and other receivable are due from New York State agencies at June 30, 2021 and 2020, respectively. Approximately 70% and 74% of grants and other receivables are due from the federal government relating to certain grants at June 30, 2021 and 2020, respectively.

For the years ended June 30, 2021 and 2020, approximately 86% and 95%, respectively, of total operating revenue and support came from per-pupil funding provided by the New York City School District. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE H: RETIREMENT PLAN

The Charter School sponsors a 401(k) retirement plan (the "Plan") for its employees. The Plan allows for the Charter School to make discretionary contributions to the Plan. The Charter School contributed approximately \$41,000 and \$42,000 to the Plan for the years ended June 30, 2021 and 2020, respectively.

NOTE I: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE J: NET ASSETS

Net assets without donor restrictions are as follows:

	June 30,	
	2021	2020
Undesignated	\$ 5,557,770	\$ 3,896,480
Invested in property and equipment	1,391,437	415,647
	<u>\$ 6,949,207</u>	<u>\$ 4,312,127</u>

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE K: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, in May 2020 the Organization applied for and was approved by a bank for a loan of \$1,145,016 through the Paycheck Protection Program established by the Small Business Administration. The loan had a maturity of 2 years and an interest rate of 1%. The loan had the potential for forgiveness provided certain requirements are met by the Organization. The loan was funded on May 21, 2020. In June 2021, the Small Business Administration approved the forgiveness of the loan and all accrued interest, which is reported as Paycheck Protection Program loan forgiveness on the accompanying statement of activities and changes in net assets for the year ended June 30, 2021.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$287,771 of revenue relative to ESSER grants during the year ended June 30, 2021.

ROSALYN YALOW CHARTER SCHOOL

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Rosalyn Yalow Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Rosalyn Yalow Charter School, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 13, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Rosalyn Yalow Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Rosalyn Yalow Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Rosalyn Yalow Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Rosalyn Yalow Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 13, 2021

Citibank CBO Services 046
P.O. Box 6201
Sioux Falls, SD 57117-6201

001/R1/04F000

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CITIBANK, N. A.
Account
Statement Period
Oct 1 - Oct 31, 2021
Relationship Manager
Citibusiness Service Center
(877) 528-0990

ROSALYN YALOW CHARTER SCHOOL
650 GRAND CONCOURSE
BRONX NY 10451

Page 1 of 3

CitiBusiness® ACCOUNT AS OF OCTOBER 31, 2021

Relationship Summary:

Checking

Savings

Checking Plus

Checking

Balance

CitiBusiness Streamlined Checking

\$100,048.03

CitiBusiness Streamlined Checking

Total Checking at Citibank

SERVICE CHARGE SUMMARY FROM SEPTEMBER 1, 2021 THRU SEPTEMBER 30, 2021

Type of Charge	No./Units	Price/Unit	Amount
STREAMLINED CHECKING # ...			
Average Daily Collected Balance			\$100,048.03
Total Charges for Services			\$0.00
Net Service Charge			\$0.00
STREAMLINED CHECKING #			
Average Daily Collected Balance			
DEPOSIT SERVICES			
CHECKS, DEP ITEMS/TICKETS, ACH	37	.4500	
**WAIVE			
Total Charges for Services			\$0.00
Net Service Charge			\$0.00

CHECKING ACTIVITY

CitiBusiness Streamlined Checking

..	Beginning Balance:	\$100,048.03
	Ending Balance:	\$100,048.03

CitiBusiness Streamlined Checking

Beginning Balance:
Ending Balance:

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Gregoria Feliciano

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Roslyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Vice Chair and Committee Chair of Education Committee

2. Are you an employee of any school operated by the education corporation?

Yes ☐ No ☒

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☐ No ☒

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

Business Telephone

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: 
Gregoria Feliciano (Jun 29, 2021 12:37 EDT)

Email: gregofelize@gmail.com


NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-06-29

Created:	2021-06-29
By:	Jen Pasek (jen@pasekconsulting.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAe3kfKsDuNI1c_7oR7ITf19IEtNXmh0gA

"NYSED 202021 BOT Financial Disclosure Form" History

-  Web Form created by Jen Pasek (jen@pasekconsulting.com)
2021-06-15 - 7:04:17 PM GMT
-  Web Form filled in by Gregoria Feliciano (gregofelize@gmail.com)
2021-06-29 - 4:37:55 PM GMT- IP address: 172.58.228.124
-  Document emailed to Gregoria Feliciano (gregofelize@gmail.com) for signature
2021-06-29 - 4:37:58 PM GMT
-  Email viewed by Gregoria Feliciano (gregofelize@gmail.com)
2021-06-29 - 4:38:22 PM GMT- IP address: 74.125.210.19
-  E-signature verified by Gregoria Feliciano (gregofelize@gmail.com)
2021-06-29 - 4:38:38 PM GMT- IP address: 172.58.228.124
-  Agreement completed.
2021-06-29 - 4:38:38 PM GMT

<p align="center">Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</p>

Name:
Benjamin Yalow

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Rosalyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member, Finance Committee, Education Committee

2. Are you an employee of any school operated by the education corporation?
____**Yes** _x_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes __X__ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None.				


Signature

June 9, 2021
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

N/A

Business Address:

N/A

E-mail Address:

Home Telephone:

Home Address:

last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Dr. Sandra Hayes

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Roselyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Formerly Vice-Chair until 2021

2. Are you an employee of any school operated by the education corporation?

Yes ☐ No ☒

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

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Yes ☐ No ☒

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None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____

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-last revised 04/2021

Signature: dr. sandra HAYES
dr. sandra HAYES (Jun 17, 2021 12:53 EDT)

Email: hayess42@gmail.com







NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-06-17

Created:	2021-06-17
By:	Jen Pasek (jen@pasekconsulting.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZeSuD47jWZlgotSs2OUmBIATqmYYdGQo

"NYSED 202021 BOT Financial Disclosure Form" History

-  Web Form created by Jen Pasek (jen@pasekconsulting.com)
2021-06-15 - 7:04:17 PM GMT
-  Web Form filled in by dr. sandra HAYES (hayess42@gmail.com)
2021-06-17 - 4:53:55 PM GMT- IP address: 70.19.68.17
-  Document emailed to dr. sandra HAYES (hayess42@gmail.com) for signature
2021-06-17 - 4:53:58 PM GMT
-  Email viewed by dr. sandra HAYES (hayess42@gmail.com)
2021-06-17 - 4:54:17 PM GMT- IP address: 74.125.210.30
-  E-signature verified by dr. sandra HAYES (hayess42@gmail.com)
2021-06-17 - 4:54:27 PM GMT- IP address: 70.19.68.17
-  Agreement completed.
2021-06-17 - 4:54:27 PM GMT

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Ivan Lee

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Rosalyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board of Trustees

2. Are you an employee of any school operated by the education corporation?

Yes ☐ No ☒

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

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Yes ☐ No ☒

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None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: 
Ivan Lee (Jul 31, 2021 14:11 EDT)
Email: leeivanj@gmail.com







NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-07-31

Created:	2021-07-31
By:	Jen Pasek (jen@pasekconsulting.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZtTILvpDLpv4iofPpV3mAr6S6SoHo0hU

"NYSED 202021 BOT Financial Disclosure Form" History

-  Web Form created by Jen Pasek (jen@pasekconsulting.com)
2021-06-15 - 7:04:17 PM GMT
-  Web Form filled in by Ivan Lee (leeivanj@gmail.com)
2021-07-31 - 6:11:54 PM GMT- IP address: 96.250.254.97
-  Document emailed to Ivan Lee (leeivanj@gmail.com) for signature
2021-07-31 - 6:11:56 PM GMT
-  Email viewed by Ivan Lee (leeivanj@gmail.com)
2021-07-31 - 6:12:14 PM GMT- IP address: 74.125.210.20
-  E-signature verified by Ivan Lee (leeivanj@gmail.com)
2021-07-31 - 6:12:21 PM GMT- IP address: 96.250.254.97
-  Agreement completed.
2021-07-31 - 6:12:21 PM GMT

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Ross T Lyon, MD

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Roslyn Yalow Charter school

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

2. Are you an employee of any school operated by the education corporation?

Yes ☐ No ☒

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☐ No ☒

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

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None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			

Business Telephone _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: 
Ross T Lyon, MD (Aug 1, 2021 00:02 CDT)

Email: rol9007@msn.com







NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-08-01

Created:	2021-08-01
By:	Jen Pasek (jen@pasekconsulting.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAyjRIJTBzyt41UF8zpl2zxXYiq2vw7SKu

"NYSED 202021 BOT Financial Disclosure Form" History

-  Web Form created by Jen Pasek (jen@pasekconsulting.com)
2021-06-15 - 7:04:17 PM GMT
-  Web Form filled in by Ross T Lyon, MD (rol9007@msn.com)
2021-08-01 - 5:02:52 AM GMT- IP address: 172.56.12.64
-  Document emailed to Ross T Lyon, MD (rol9007@msn.com) for signature
2021-08-01 - 5:02:54 AM GMT
-  Email viewed by Ross T Lyon, MD (rol9007@msn.com)
2021-08-01 - 5:03:21 AM GMT- IP address: 172.56.12.64
-  E-signature verified by Ross T Lyon, MD (rol9007@msn.com)
2021-08-01 - 5:03:30 AM GMT- IP address: 104.47.51.126
-  Agreement completed.
2021-08-01 - 5:03:30 AM GMT

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Michael Rosen

**Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education corporation):**

Rosalyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member and Treasurer

2. Are you an employee of any school operated by the education corporation?

Yes ☐ No ☒

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

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Yes ☐ No ☒

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Home Telephone: _____

Home Address: _____

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-last revised 04/2021

Signature: 
Michael Rosen (Jul 31, 2021 09:20 PDT)

Email: michaelrosen00@gmail.com







NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-07-31

Created:	2021-07-31
By:	Jen Pasek (jen@pasekconsulting.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAzVRth6mhtx7Mho9ilDJCRuF6A3x8uSMD

"NYSED 202021 BOT Financial Disclosure Form" History

-  Web Form created by Jen Pasek (jen@pasekconsulting.com)
2021-06-15 - 7:04:17 PM GMT
-  Web Form filled in by Michael Rosen (michaelrosen00@gmail.com)
2021-07-31 - 4:20:44 PM GMT- IP address: 75.111.70.76
-  Document emailed to Michael Rosen (michaelrosen00@gmail.com) for signature
2021-07-31 - 4:20:46 PM GMT
-  Email viewed by Michael Rosen (michaelrosen00@gmail.com)
2021-07-31 - 4:20:58 PM GMT- IP address: 74.125.209.82
-  E-signature verified by Michael Rosen (michaelrosen00@gmail.com)
2021-07-31 - 4:21:01 PM GMT- IP address: 75.111.70.76
-  Agreement completed.
2021-07-31 - 4:21:01 PM GMT



The Rosalyn Yalow Charter School

Rescheduled June Board Meeting

Date and Time

Tuesday June 22, 2021 at 6:30 PM EDT

Location

via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Call the Meeting to Order		Miguel Balbuena	
B. Record Attendance and Guests		Miguel Balbuena	
II. Chairman updates			
III. Items for board approval			6:30 PM
A. May 18, 2021 Board Minutes	Approve Minutes	Lakiesha Howard	1 m

	Purpose	Presenter	Time
B. Approve Employee Health Insurance Renewals	Vote	Alec Diacou	5 m

Yalow's benefits broker, MDG, provided employee health insurance quotes for 2021-2022. Analysis of quotes from 4 carriers, Oxford (a division of United Healthcare), Aetna, Empire, and Emblem, shows that Yalow's current carrier—Oxford—is providing the lowest cost insurance. Based on Yalow's current employee census, annual premiums will be \$487,700, an increase of 7.2%. This amount is within the budget approved in April. Yalow's policy has been to pay 92% of the premium on behalf of individuals, which will equal \$794.41. The same dollar subsidy is provided for each of the expanded physician network plans, regardless of the plan an employee chooses to enroll in.

The attached PDF shows comparisons for the 3 plans—gated, non-gated with wider network of doctors, and non-gated with no restrictions—offered to employees by each of the 4 health benefit carriers. Gross dollar cost increases range from 7.2% to 31.4%. Yalow currently has a suite of three health insurance plans provided by Oxford Health. Two Oxford plans utilize Oxford's smaller "Metro" network of physicians, and one Oxford plan utilizes Oxford's large "Freedom" network of physicians.

Recommendation: Yalow should continue offering the 3 Oxford plans to employees (shown on pp. 3-5, attachment).

Attachments:

1. Health Insurance Summary
2. Renewal Presentation 6.12.21
3. Oxford network of acute care hospitals

IV. Committee updates

V. Finance report

6:36 PM

A. July 1-May 31 financial statement	Discuss	Michael Rosen	5 m
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Forecast budget surplus is \$1,743,637.

Revenues:

1. Student revenue is estimated for 518 students, down from the 536 projected in June 2020. June 11 enrollment is 522 students. Full-time equivalent enrollment is 521.9. Reduced enrollment decreases revenue by (\$290,214).
2. Fundraising revenues haven't materialized, and forecasts have been reduced by \$45,000.
3. Reduced student revenue is being offset by:
 1. increased federal grant revenue of \$419,122, including \$287,771 (ESSER grant) to cover COVID-19 related expenses.
 2. increased state CSP grant revenue, \$47,590

Expenses:

1. Pandemic-related expenditures for student and teacher recruitment have increased.
2. Pandemic-related savings are being realized in many expense line items due to the pandemic shutdowns.
3. Delayed hires of teachers and administrators account for \$1,296,802, or 75% of Yalow's year-to-date budget surplus:
 - The budget assumed 12 teachers would be hired in Yalow's Tier-I salary category, although most were hired in lower salary tiers.

- | | Purpose | Presenter | Time |
|---|---------|-----------|------|
| • 9 budgeted teaching positions and 2 administrative position are currently vacant. | | | |

Cash Flow:

- \$5.8 million of cash balances will be spent completing the renovations at our new Cardinal Hayes facility.
- we had \$6.4 million in the bank as of May 31, 2021, and anticipate ending the fiscal year with \$5.3 million in cash after spending \$1 million for construction at Cardinal Hayes. Another \$1.5 million is expected to complete the project by August 31. The balance of the construction costs will take place in fiscal year 2021-22.

The PPP loan of \$1,152,458 was forgiven on June 7, 2021, and no further action or payment is required. Forgiveness will be treated as a below-the-line Other income item on the Statement of Activities.

B. Updated CHHS Construction Costs Estimates June 11, 2021	Discuss	Michael Rosen	10 m
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Cost estimates for Cardinal Hayes High School (CHHS) currently stand at total \$5.1 million, including soft costs (architects, engineering, Civic Builders, legal, and asbestos abatement).

Major unknowns include:

- architectural drawings for electrical, kitchen design, mechanical (plumbing), and HVAC remain moving targets
- upgrading the building's 1930s-era electrical switches to add power from ConEd to support modern AC systems

A revised cash flow projection from our financial service provider, MMJ, and reviewed at 3 meetings of the finance committee (attached). **Under favorable construction circumstances**, after expending \$5.1 million for the CHHS project:

- we expect to have \$3.1 on hand June 30, 2022.
- an additional \$1.5 million will be available to the school from the \$2,265,000 ARP grant.

VI. Principal report

6:51 PM

A. Update: remote v. hybrid instruction progress	FYI	Kim Smaw	2 m
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- 522 students, June 11
- 170 students (32.5%) enrolled in remote instruction
- 352 students (67.5%) enrolled in hybrid instruction

B. Student data review	Discuss	Kim Smaw	15 m
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CKLA and Singapore math data attached.

C. Chronic absentee report	Discuss	Kim Smaw	5 m
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Chronic Absentees by Grade:

Kindergarten: **22** students out of 98 (22.45%)
 1st-grade: **19** students out of 86 (22.09%)
 2nd-grade: **18** students out of 99 (18.18%)
 3rd-grade: **4** students out of 93 (4.30%)
 4th-grade: **1** student out of 76 (1.32%)

	Purpose	Presenter	Time
5th-grade: 4 students out of 70 (5.71%)			
D. 2021–2022 teacher hire update	FYI	Kim Smaw	2 m
48 teachers as shown on the attached table: 6 teacher-social workers 28 general education teachers 11 response-to-intervention (RTI) teachers 3 Teach for America (TFA) teachers			
E. 5th-Grade graduation ceremonies	FYI	Kim Smaw	2 m

- Venue: Walker Memorial Church stage (55-person capacity, students and all staff).
- Wednesday, June 23.
- Time: 1:00 p.m.–5:00 p.m.
- 3 separate graduations to accommodate 70 graduates (e.g., 24, 23, and 23 students); 30 minutes per graduation.
- students to walk with caps and gowns.
- only one guest per graduate to satisfy seating restrictions; parent to sit with child at the end of each pew and remain socially-distant from the families.
- names of students who cannot attend will be held to the end and their photo will be displayed.
- 2 speakers: M. Balbuena and guest speaker
- students will receive their graduation certificates from Chairman Balbuena and Principal Smaw.
- photographer to take photo of each student receiving certificate.
- Seats to be wiped down between graduations.
- awards to be presented to students selected by: executive director, principal, math department, dean of students.
- graduation tee-shirts presented.

VII. Executive Director report

7:17 PM

A. Updated Cardinal Hayes construction timeline June 9, 2021 and contingencies	FYI	Alec Diacou	5 m
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Construction and department of buildings (DOB) permitting is behind originally scheduled completion date of August 18.

Present goal:

1. completion of plastering and painting 3rd-floor classrooms prior to Wednesday, September 1 start of school.
 2. obtaining DOB sign-off for changing usage of 4th floor from residential to "public assembly."
 3. completion of 4th floor kitchen (dependent on timely delivery of kitchen equipment)
 4. complete installation of AC condensing units to provide adequate ventilation to interior offices on 3rd floor
 5. upgrading electrical switches for 650 Grand Concourse building to permit addition power to run AC units (refer to 5.B, below)
- The June 9 construction schedule update includes updates project start and finish dates for all phases of the construction.
 - completion dates for the items highlighted in yellow (with red text) reflect current equipment delivery lead times provided by manufacturers (e.g., lights, toilets, kitchen stoves, etc.). These include the following line items: 65, 66, 69, 70, 83, and 93.

	Purpose	Presenter	Time
• completion dates for items highlighted in yellow (with blue text) are dependent on receiving plans or sign-offs from either the architect, electrical engineer, or the expeditor/special inspector. These include line items: 57, 71, 74, 78, 82, and 90.			

The 4th floor of CHHS is currently has a certificate of occupancy as residential apartments. Once the Alt.1 for the 4th floor is approved by DOB, we file to obtain a "public assembly" permit from the DOB allowing us to use the 4th floor as a cafeteria for students.

To the extent there is a delay in obtaining a public assembly permit for the 4th floor, Yalow can still operate 3rd floor classrooms. Without a public assembly permit for the 4th floor, students would need to eat in their 3rd-floor classrooms. Student food will be ordered from Giordano's and McDonalds, both located across the street from Cardinal Hayes.

HVAC will be completed in the fall pending resolution of the electrical capacity issue

B. Replacement of CHHS electrical switches	Discuss	Alec Diacou	5 m
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On June 1 we were notified that we would not be able to utilize the "unused" electrical switch capacity at Cardinal Hayes without replacing the 80-year old electrical switches where power enters CHHS from the street before it is distributed to the upper floors.

- Electrical sub-contractor, Allcom Electric asked for \$36,500 for engineering and \$690,000 for replacing all switches in the CHHS building and bringing the power lines up to Yalow's space—\$726,500.
- proposal submitted to CHHS board to pay for replacing electrical switches at CHHS on June 4
- CHHS board met on June 10 to review Yalow's middle-school expansion plan and cost sharing proposal, and has asked CHHS employees analyze Yalow's proposal
- regardless of who pays to replace switches, engineering drawings will need to be created and a work schedule coordinated with all parties (CHHS, Yalow, ConEd, Allcom Electric)
- Until the engineering student is completed there is no estimate on how long the switch project will take to complete

C. 2021–2022 student enrollment	FYI	Alec Diacou	2 m
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In the absence of student attraction over the summer, only 82 new students needed for to reach 536 students in 2021–2022. Historically, however, student attrition has been as high as 15% over the summer, as families move out-f-state or select competing NYC schools. To offset anticipated losses we are actively planning on enrolling an additional 40 students prior to September 2021, for a total of 120+ new students.

Returning student survey results as of June 11, 2021:

- **Not Returning 18**
- **Unsure 13**

Excluding those 31 students, 2021-2022 enrollment is 534, as shown on the attached table.

VIII. Other business

IX. Executive Session

X. Closing Items

A. Adjourn Meeting

Purpose	Presenter	Time
Vote		

Agenda

Purpose	Presenter	Time
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I. Opening Items**6:30 PM**

Opening Items

A. Call the Meeting to OrderMiguel
Balbuena**B. Record Attendance and Guests**Miguel
Balbuena**II. Chairman updates****6:30 PM****A. Board retreat dates**

Discuss

Miguel
Balbuena

4 m

The Board retreat has been scheduled for one of the following two Saturdays at the NY Athletic Club:

- September 11, 2021

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1 of 5

APPROVED



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday May 18, 2021 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts,

chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

None

Guests Present

A. Diacou (remote), A. Sokal (remote), D. Mabrey (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena made a motion to call the meeting to order at 6:34 p.m.

The board **VOTED** unanimously to approve the motion.

Last update: 7/1/2021 6:58:12 PM EDT

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1 of 7



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday April 20, 2021 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

I. Lee

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Apr 20, 2021 at 6:33 PM.



The Rosalyn Yalow Charter School

Minutes

Rescheduled March Board Meeting

Date and Time

Tuesday March 23, 2021 at 6:30 PM

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

None

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena made a motion to commence the meeting at 6:31 p.m.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday February 16, 2021 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), S. Hayes (remote)

Trustees Absent

R. Lyon

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items**A. Call the Meeting to Order**

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Feb 16, 2021 at 6:32 PM.



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday January 19, 2021 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

I. Lee

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items**A. Call the Meeting to Order**

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Jan 19, 2021 @ 6:30 PM.

APPROVED



THE ROSALYN YALOW CHARTER SCHOOL

Minutes

Board Meeting

Date and Time

Tuesday December 15, 2020 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

I. Lee

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items**A. Call the Meeting to Order**

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Dec 15, 2020 @ 6:45 PM.

APPROVED



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday November 17, 2020 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

I. Lee

Guests Present

A. Diacou (remote), Christine Colleta, Hirschen Singer & Epstein LLP (remote), K. Smaw (remote), Lenny Dymond, Civic Builders (remote)

I. Opening Items**A. Call the Meeting to Order**

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Nov 17, 2020 @ 6:32 PM.





The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday October 20, 2020 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

None

Guests Present

A. Diacou (remote), K. Smaw (remote), Rosy Chhabra Psy.D., Montefiore School Health Programs, Eugene Mazo, SEEcompany, Zachary K., SEEcompany (remote)

I. Opening Items**A. Call the Meeting to Order**

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Oct 20, 2020 @ 6:30 PM.

APPROVED





The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday September 15, 2020 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow, G. Feliciano, I. Lee, M. Balbuena, M. Rosen, R. Lyon, S. Hayes

Trustees Absent

L. Howard

Guests Present

A. Diacou, Carlos Luna, parent, Kathya Dunn-Moodie, parent

I. Opening Items

- A. Call the Meeting to Order
- B. Record Attendance and Guests

APPROVED





The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday August 18, 2020 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

None

Guests Present

A. Diacou (remote), Andrew Peters, prospective new board member (remote), K. Smaw (remote)

I. Opening Items**A. Call the Meeting to Order**

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Aug 18, 2020 @ 6:30 PM.

APPROVED





The Rosalyn Yalow Charter School

Minutes

July Board Meeting

Date and Time

Tuesday July 21, 2020 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), M. Balbuena (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

L. Howard, M. Rosen

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

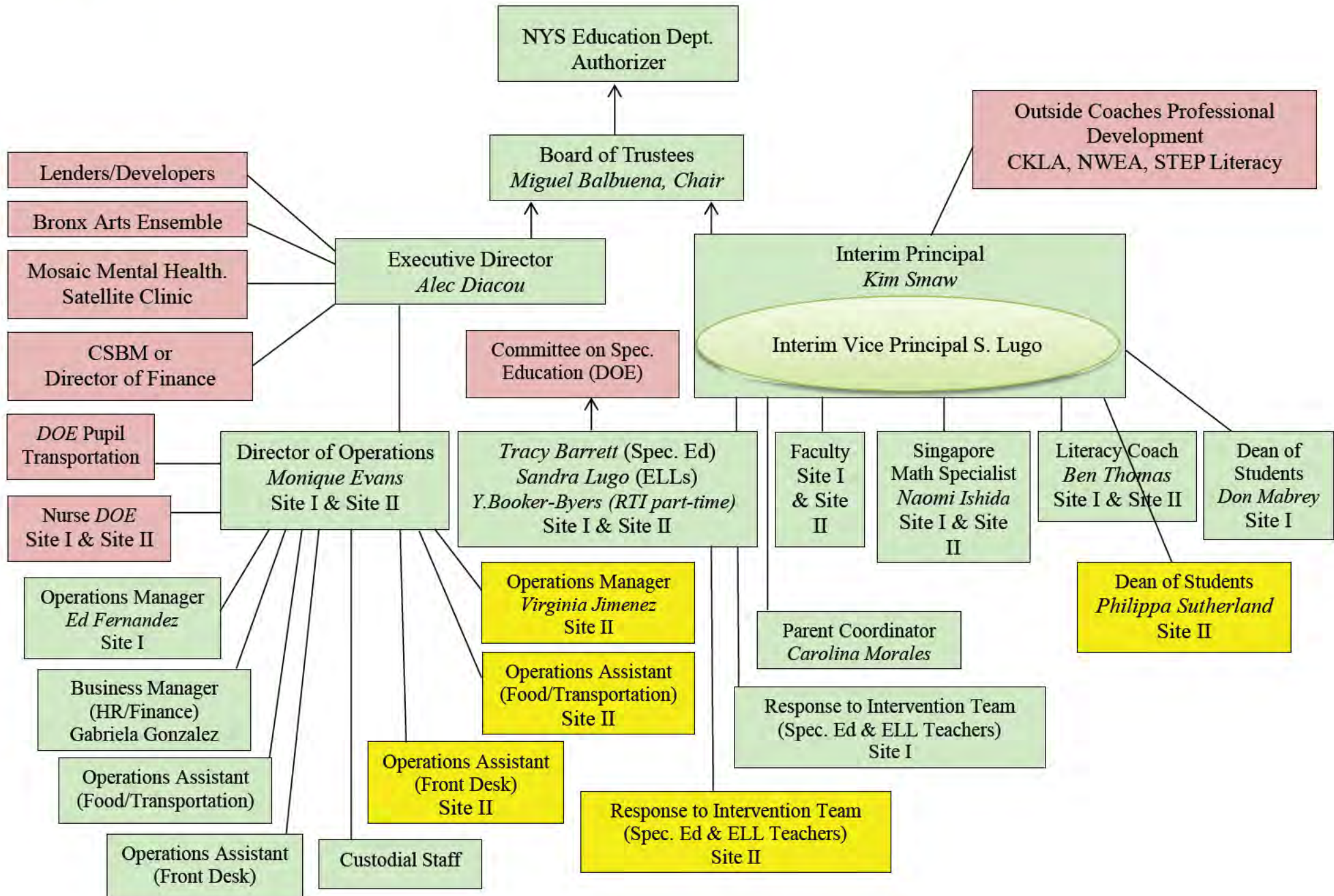
APPROVED





ROSALYN YALOW ORGANIZATION CHART

2020-2021



Rosalyn Yalow School Calendar 2021-2022

September 2021						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 Labor Day School Closed	7 Day 1 No Bus Available	8 Half Day Day 2 No Bus Available	9 Day 3 No Bus Available	10 Day 4 No Bus Available	11
12	13 Day 5	14 Day 6	15 Half Day Open House Meet the Teacher Day 7	16 Holiday Day 8 Bus Available	17 Day 9	18
19	20 Day 10	21 Day 11	22 Half Day Day 12	23 Day 13	24 Teacher Development NO STUDENTS Day 14	25
26	27 Day 15	28 Day 16	29 Half Day Day 17	30 Day 18		

October 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Day 19	2
3	4 Day 20	5 Day 21	6 Half Day Day 22	7 Day 23	8 Teacher Development NO STUDENTS Day 24	9
10	11 Holiday Columbus Day School Closed	12 Day 25	13 Half Day Day 26	14 Day 27	15 Day 28	16
17	18 Day 29	19 Day 30	20 Half Day Day 31	21 Day 32	22 Day 33	23
24	25 Day 34	26 Day 35	27 Half Day Day 36	28 Day 37	29 Day 38	30
31 Halloween						

November 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Day 39	2 Election Day Day 40 Teacher Development NO STUDENTS	3 Half Day Day 41	4 Day 42	5 Day 43	6
7	8 Day 44	9 Day 45	10 Half Day Day 46	11 Holiday Veterans Day School Closed	12 Day 47	13
14	15 Day 48	16 Day 49	17 Half Day Parent/Teacher Conferences Day 50	18 Day 51	19 Day 52	20
21	22 Day 53	23 Day 54	24 Half Day Day 55	25 Thanksgiving Recess School Closed	26 Thanksgiving Recess School Closed	27
28	29 Day 56	30 Day 57				

December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Half Day Day 58	2 Day 59	3 Day 60	4
5	6 Day 61	7 Day 62	8 Half Day Day 63	9 Day 64	10 Day 65	11
12	13 Day 66	14 Day 67	15 Half Day Day 68	16 Day 69	17 Day 70	18
19	20 Day 71	21 Day 72	22 Half Day Day 73	23 Teacher Development NO STUDENTS Day 74	24 Winter Recess School Closed	25
26	27 Winter Recess School Closed	28 Winter Recess School Closed	29 Winter Recess School Closed	30 Winter Recess School Closed	31 Winter Recess School Closed	

JANUARY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						New Year's Day
2	3 Day 75	4 Day 76	5 Half Day Day 77	6 Day 78	7 Day 79	8
9	10 Day 80	11 Day 81	12 Half Day Day 82	13 Day 83	14 Teacher Development NO STUDENTS Day 84	15
16	17 Holiday MLK Jr School Closed	18 Day 85	19 Half Day Parent/Teacher Conferences Day 86	20 Day 87	21 Day 88	22
23	24 Day 89	25 Day 90	26 Half Day Day 91	27 Day 92	28 Day 93	29
30	31 Day 94					5

FEBRUARY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1 Day 95 Teacher Development NO STUDENTS	2 Half Day Day 96	3 Day 97	4 Day 98	5
6	7 Day 99	8 Day 100	9 Half Day Day 101	10 Day 102	11 Day 103	12
13	14 Day 104	15 Day 105	16 Half Day Day 106	17 Day 107	18 Day 108	19
20	21 Midwinter Recess School Closed	22 Midwinter Recess School Closed	23 Midwinter Recess School Closed	24 Midwinter Recess School Closed	25 Day 109	26
27	28 Day 110					5

MARCH 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	1 Day 111	2 Half Day Day 112	3 Day 113	4 Day 114	5
6	7 Day 115	8 Day 116	9 Half Day Day 117	10 Day 118	11 Day 119	12
13	14 Day 120	15 Day 121	16 Half Day Day 122	17 Day 123	18 Teacher Development NO STUDENTS Day 124	19
20	21 Day 125	22 Day 126	23 Half Day Parent/Teacher Conferences Day 127	24 Day 128	25 Day 129	26
27	28 Day 130	29 Day 131	30 Half Day Day 132	31 Day 133	1	2

APRIL 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
					Day 134	
3	4	5	6	7	8	9
	Day 135	Day 136	Half Day Day 137	Day 138	Day 139	
10	11	12	13	14	15	16
	Day 140	Day 141	Half Day Day 142	Teacher Development NO STUDENTS Day 143	Day 144	
17	18	19	20	21	22	23
Easter Sunday	Spring Recess School Closed	Spring Recess School Closed	Spring Recess School Closed	Spring Recess School Closed	Spring Recess School Closed	
24	25	26	27	28	29	30
	Day 145	Day 146	Half Day Day 147	Day 148	Day 149	

MAY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Day 150 Teacher Development NO STUDENTS	3 Day 151	4 Half Day Day 152	5 Day 153	6 Day 154	7
8 Mother's Day	9 Day 155	10 Day 156	11 Half Day Day 157	12 Day 158	13 Day 159	14
15	16 Day 160	17 Day 161	18 Half Day Day 162	19 Day 163	20 Day 164	21
22	23 Day 165	24 Day 166	25 Half Day Parent/Teacher Conferences Day 167	26 Day 168	27 Day 169	28
29	30 Holiday Memorial Day School Closed	31 Day 170	1	2	3	4

JUNE 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 Half Day Day 171	2 Teacher Development NO STUDENTS Day 172	3 Day 173	4
5	6 Day 174	7 Day 175	8 Half Day Day 176	9 Day 177	10 Day 178	11
12	13 Day 179	14 Day 180	15 Half Day Parent/Teacher Conferences Day 181	16 Day 182	17 Day 183	18
19 Father's Day	20 Holiday Juneteenth School Closed	21 Day 184	22 Half Day Kindergarten Moving Up Ceremony Day 185	23 Day 186 No Bus Available	24 Day 187 No Bus Available	25
26	27 Day 188 No Bus Available	28 Day 189 No Bus Available	29 Half Day 5th Grade Graduation Day 190 No Bus Available	30 Day 191 No Bus Available	1 Total 191 Days	2



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 08.23.2021.

PREMISES

Cardinal Hayes High School
650 Grand Concourse
Bronx NY 10451

Cardinal Hayes High School
650 Grand Concourse
Bronx NY 10451

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **10.21.2020**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies it finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Tomasz Korbas

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

From: Denis Kitson <den sk tson@aol .com>
Subject: Fwd: Card na hayes update
Date: November 3, 2021 at 7:30 PM
To: A ec D acou <a ec.d acou@ya owcharter.org>

DK

Denis M Kitson
646-584-2684
Deniskitson@aol.com

Begin forwarded message:

From: Denis Kitson <deniskitson@aol.com>
Date: November 3, 2021 at 6:50:24 PM EDT
To: tomasz.korbas@fdny.nyc.gov
Subject: Cardinal hayes update

Can we get an updated certificate we have been inspected our old one expired 10/21/21 the state is requesting a new certificate to operate

Denis M Kitson
646-584-2684
Deniskitson@aol.com

From: Denis Kitson [REDACTED]
Subject: FW: FW: [EXTERNAL] building inspection annual
Date: October 18, 2021 at 8:09 AM
To: A ec D acou [REDACTED]
Cc: W nston van Bu tenen [REDACTED]

DK

From: Denis Kitson [REDACTED]
Sent: Monday, October 18, 2021 8:08 AM
To: 'Korbas, Tomasz (FDNY)' [REDACTED]
Subject: RE: [EXTERNAL] FW: building inspection annual

Can we get an updated inspection certificate ours expires 10/21/21

From: Korbas, Tomasz (FDNY) [REDACTED]
Sent: Monday, August 23, 2021 2:10 PM
To: Denis Kitson [REDACTED]
Subject: RE: [EXTERNAL] FW: building inspection annual

Attached.

Tomasz Korbas
Fire Department City of New York
Public Buildings Unit Supervising Inspector
Violation Desk / School Desk
[REDACTED]
[REDACTED]

From: Denis Kitson [REDACTED]
Sent: Monday, August 23, 2021 1:55 PM
To: Korbas, Tomasz (FDNY) [REDACTED]
Subject: [EXTERNAL] FW: building inspection annual

THIS MESSAGE IS FROM AN EXTERNAL SENDER

Use caution when clicking on links or attachments and never provide your username or password. Not sure? Report this email to phish@cyber.nyc.gov.

We need to get a updated inspection for Cardinal Hayes High School need to file for the state education department can we get scheduled asap

From: Denis Kitson [REDACTED]
Sent: Tuesday, August 10, 2021 12:32 PM
To: [REDACTED]

Subject: building inspection annual

Need to get updated inspection has been performed since 2019 how do we get new certificate

Denis M Kitson

Director of Facilities

Cardinal Hayes High School



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Certificate of Occupancy

CO Number: 220283556F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: 02609	Certificate Type: Final
	Address: 3480 3RD AVE	Lot Number(s): 7501	Effective Date: 06/06/2013
	Building Identification Number (BIN): 2118328	Building Type: Altered	
This building is subject to this Building Code: 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1-C	(1968 Code designation)	
	Building Occupancy Group classification: R-2	(2008 Code)	
	Multiple Dwelling Law Classification: HAEA		
	No. of stories: 12	Height in feet: 124	No. of dwelling units: 113
C.	Fire Protection Equipment: None associated with this filing.		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			

Borough Commissioner

Commissioner

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Certificate of Occupancy

CO Number: 220283556F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		OG	S-2		2B	ATTENDED PARKING FOR 28 SPACES IN CONJUNCTION WITH RESIDENTIAL
CEL		OG	U		2B	WATER SERVICE & FIRE PUMP ROOM. ELEVATOR MACHINE ROOM, ELECTRICAL ROOM, GAS METER ROOM, STORAGE ROOMS
CEL		OG	S-2		6F	ATTENDED PARKING FOR 22 SPACES IN CONJUNCTION WITH COMMERCIAL
001 001		120	U		2B	COMPACTOR ROOM
001 001 2		120	M R-2 I-4		6F, 2B, 3B	ATTENDANT BOOTH
001 001		120	I-4		3B	DAYCARE NURSERY LOBBY
001 001		120	R-2		2B	RESIDENTIAL LOBBY
001 001 441		120	E		3A	COMMUNITY FACILITY SCHOOL
001 001		120	S-2		6F, 2B	REQUIRED LOADING BERTH
002 002 117		100	I-4		3A	DAYCARE NURSERY FOR INFANTS (6 MONTHS TO 6 YEARS OLD)
002 002 126		100	E		3A	DAYCARE SCHOOL FOR INFANTS (6 MONTHS TO 6 YEARS OLD)
002 002 74		40	A-3		3B	EXTERIOR RECREATION SPACE (ACCESSORY TO DAYCARE NURSERY)
002 002 74		40	A-3		2B	REQUIRED EXTERIOR RECREATION SPACE (ACCESSORY TO RESIDENTIAL)



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: 220283556F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002 002		100	U		3B	TRASH ROOM IN CONJUNCTION WITH DAYCARE NURSERY SCHOOL
003 003 10	40		R-2		2B	REQUIRED LAUNDRY ROOM (ACCESSORY TO RESIDENTIAL)
003 003 40	40		R-2		2B	REQUIRED INDOOR RECREATION ROOM FOR RESIDENTS
003 003	40		R-2	10	2A	10 CLASS 'A' APARTMENTS
004 004	40		R-2	12	2A	12 CLASS 'A' APARTMENTS
005 005	40		R-2	12	2A	12 CLASS 'A' APARTMENTS
006 006	40		R-2	12	2A	12 CLASS 'A' APARTMENTS
007 007	40		R-2	12	2A	12 CLASS 'A' APARTMENTS
008 008	40		R-2	11	2A	11 CLASS 'A' APARTMENTS
009 009	40		R-2	11	2A	11 CLASS 'A' APARTMENTS
010 010	40		R-2	11	2A	11 CLASS 'A' APARTMENTS
011 011	40		R-2	11	2A	11 CLASS 'A' APARTMENTS
012 012	40		R-2	11	2A	11 CLASS 'A' APARTMENTS



Borough Commissioner



Commissioner

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Certificate of Occupancy

CO Number: 220283556F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
RO F		40	R-2		2B	ELEVATOR MACHINE ROOM, BOILER ROOM
<p>THIS CERTIFICATE OF OCCUPANCY SHALL ALSO BE CONSIDERED A CERTIFICATE OF COMPLIANCE UNDER SECTION #301 OF THE MULTIPLE DWELLING LAW. THIS DEVELOPMENT IS PURSUANT TO THE QUALITY HOUSING PROGRAM ZR 28-01. THIS PROPERTY CONSISTS OF ONE (1) ZONING LOT (LOT 4) WITH TWO TAX LOTS (TAX LOTS 115 & 120). PARKING EASEMENT ARE FILED WITH CITY REGISTER CRFN#S 2010000297966 2010000297967 NOTE: VACANT SPACE AT FIRST FLOOR SHALL NOT BE OCCUPIED UNLESS AN AMENDED CO IS OBTAINED. EXHIBIT I & III HAVE BEEN FILED AND RECORDED WITH THE DEPARTMENT OF FINANCE UNDER CRFN #2010000297955 AND CRFN #2010000297954 RESPECTIVELY. THERE SHALL BE TWO (2) PERMANENT ACCESSORY LOADING DOCKS AT 535 EAST 167TH STREET FILED UNDER APPLICATION #220036538 WITH A LOADING BERTH GROSS AREA OF 3,265 S.F. AND ONE (1) LOADING DOCK AT 3480 3RD AVE WITH A LOADING BERTH GROSS AREA OF 1,280 S.F. NOTE: ENTRANCE TO COMBINED PARKING GARAGE FOR 3462 & 3480 THIRD AVENUE IS LOCATED AT 3480 WHEREAS 3462 THIRD AVENUE HAS A TOTAL OF 76 SPACES & 3480 THIRD AVENUE HAS A TOTAL OF 50 SPACES; COMBINED TOTAL OF 126 SPACES.</p>						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

220283556/000 6/6/2013 11:50:16 AM

DEPARTMENT OF HOUSING AND BUILDINGS

BOROUGH OF ^{Bronx} , CITY OF NEW YORK

No. 1187
Date AUG 12, 1948

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C-26-181.0 to C-26-187.0 inclusive Administrative Code 21.3.1. to 21.3.7. Building Code.)

This certificate supersedes C. O. No. N.B. 2513/41

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~^{XXXX} ~~altered~~^{XXXXXX} ~~existing~~ building—premises located at
660 Grand Concourse S/B/C of E. 163rd St. and Grand Concourse

Block E443 Lot 83

conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 640F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

XXXXXX 148/48

N.B. or Alt. No.—

Construction classification—Fire-proof

Occupancy classification—Public Building

Height 2 & 3 stories, 67 feet.

Date of completion—April 27, 1948

Located in Unrestricted Use District.

Area Class 1½ Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Basement	on grade	4		4	Mechanical rooms, storage
	100-75	690		690	2 Gymnasiums incl. bleachers
	75	360		360	Spectators Gallery
	100	60		60	Lockers
				1114 Total	
Mezzanine	100	2	12	14	Storage rooms, kitchen
	40				Living quarters for instructors
	100	616		616	Cafeteria
	100	30		30	Locker room
	60	172		172	Classrooms
				831 Total	
First	75	862		862	Auditorium
	60	902		902	Classrooms
	75	16	15	31	Administration Offices
	100	45		45	Fan Room, Storage, Locker rooms
				1840 Total	
Second	75	179		179	Auditorium balcony
	60	902		902	Classrooms
	100	37		37	Locker rooms
	75	89		89	Library
				1207 Total	
Third	60	1133		1133	Classrooms
	100			45	Locker rooms
				1178 Total	
First Penthouse	60			200	Chapel
Penthouse	40	48		48	Living Quarters for instructors
				248 Total	
Second Penthouse	40				Living Quarters for instructors
Penthouse	100	10		10	Fan rooms

NOTE: Fire Department approval of standpipe system, interior fire alarm and sprinklers over stage and portable fire appliances received May 19, 1948.

NOTE: Fire Department approval of 2-15,000 gallon fuel oil tanks received August 4, 1948.

Borough Superintendent.

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL
BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended, nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.