

APPROVED



# The Rosalyn Yalow Charter School

## Minutes

### Board of Trustees Meeting

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#### **Date and Time**

Tuesday August 20, 2019 at 6:30 PM

#### **Location**

116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public.

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#### Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

#### Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

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#### **Trustees Present**

B. Yalow (remote), G. Feliciano, I. Lee (remote), K. Smaw, M. Balbuena, M. Rosen (remote), R. Lyon, S. Hayes

#### **Trustees Absent**

L. Howard

#### **Guests Present**

A. Diacou, Kim Smaw, S. Burton

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

**B. Call the Meeting to Order**

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Aug 20, 2019 @ 6:48 PM at 116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public..

**C. Approve Minutes**

B. Yalow made a motion to approve minutes from the Board of Trustees Meeting on 07-16-19.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Election of trustees**

R. Lyon made a motion to re-elect the following board members: Gregoria Feliciano, term September 2019-August 2022; Michael Rosen, term September 2019-August 2022, and Michael Rosen as interim treasurer for 2019-2020.

S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Liability insurance contract**

G. Feliciano made a motion to Renew the Liability Insurance Package (Property, General Liability and Employee Dishonest and Umbrella programs) for the August 21, 2019-August 20, 2020 period.

M. Rosen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Coverage terms and conditions remain as expiring. New package includes a \$1,000 deductible for *Wind and Hail*; deductible is applicable when buildings are frame and less than 5 miles from water. Yalow's structures are modified fire resistive. As such, insurance company has applied this deductible.

The renewal premium is \$51,630, including the \$5,000,000 Umbrella. Expiring premium was \$51,180.

**F. Proposed Terms of Charter School Business Management Contract Renewal**

R. Lyon made a motion to approve a one-year extension of Charter School Business Management's contract covering the period July 1, 2019-June 30, 2020, and providing for increased hourly rates.

M. Rosen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Education Committee**

**A. Workshop: Interpreting student data**

A presentation by the Vice Principal/Chief Data Officer, K. Smaw, was given about student data benchmark comparisons.

**III. Principal Report**

**A. Updates as of July 12, 2019**

The summer academy, teacher hires, and new school year updates were presented by the principal. In the ensuing discussion it was emphasized that 3 building aides are necessary to prevent the teachers having to do custodial duties.

These aides should be paid the minimum wage. Parents will be asked if they are interested in being an aide.

An explanation of the pay scale for teachers is considered to be necessary explaining the pay for new teachers versus those who have been at Yalow for several years.

#### **IV. Executive Director Report**

##### **A. Third Avenue construction**

Construction of new classrooms and workspaces at the Third Avenue campus is being completed this week for the start of school on Monday, August 26.

##### **B. Academic annual report to NYSED**

The Board was asked to review Yalow's 2018-19 Progress Toward Attainment of Academic Goals, in preparation for NYSED's site visit, October 10-11.

##### **C. Charter renewal schedule**

An update concerning the charter renewal application was given, and the Board was reminded of the retreat on September 7 from 10 AM to 5 PM.

##### **D. Draft 2019 financial audit schedule**

A draft of the 2019 financial audit schedule was presented.

#### **V. Executive Session**

##### **A. Bonuses**

A vote on allocation of bonuses was postponed.

##### **B. Personnel issues**

M. Balbuena requested that the school leadership meet regularly and submit the minutes of their meetings to him. The Chair stressed the urgent need for 3 building aides and asked the executive director to immediately initiate a search for such aides.

A new subcommittee—Committee of Leadership Oversight—was approved. Members include Dr. Hayes, chair, Ivan Lee, and Miguel Balbuena.

#### **VI. Closing Items**

##### **A. Adjourn Meeting**

M. Balbuena made a motion to adjourn the meeting.

S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:09 PM.

Respectfully Submitted,  
S. Hayes