



# THE ROSALYN YALOW CHARTER SCHOOL

116 East 169<sup>th</sup> Street • Bronx, New York, 10452  
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## Special Board of Trustees Meeting Minutes

Friday, September 7, 2018, 7:00 p.m.  
116 East 169<sup>th</sup> Street  
Bronx, New York 10463

### Trustees Present

Benjamin Yalow.

Via Skype: Miguel Balbuena – Chair, Ivan Lee – Co-Chair, Dr. Sandra Hayes – Vice Chair, Michael Rosen – Treasurer, Shirley Saunders – Secretary.

Staff: Alec Diacou – Executive Director.

Members of the Public: Dr. Ross T. Lyon.

### Call to Order

The meeting was called to order by Miguel Balbuena, Chairman, at 7:09 p.m. A quorum was present.

### Adoption of Agenda

The agenda was adopted.

### Board Approval Items

#### Consent to Dispense with Section 4.6 of By-Laws

Following a discussion of the necessity for calling a Special Board Meeting to name a new principal, upon a motion duly made and seconded, the school's board of trustees unanimously approved the following resolution.

**Resolved:** That the Board of Trustees dispenses with the 7-day prior notice provision for a Special Meeting of Section 4.6 of the By-Laws approved on September 6, 2014.

### Executive Session

Executive Session was called to discuss contract negotiations with personnel. The executive director was authorized to offer employment letters on proscribed terms.

### Reelection of Ivan Lee and Ben Yalow to the Board of Trustees

Following a review of Board member terms of service (Attachment A), upon a motion duly made and seconded, the school's board of directors unanimously approved the following resolution.

**Resolved:** That the Rosalyn Yalow Charter School Board of Trustees, elects Ivan Lee and Ben Yalow to its Board of Trustees, with terms expiring on August 31, 2021.

### Revision to Student and Family Handbook for the 2018-2019 School Year

Following a review of the comments made by NYSED to Appendix F of the Charter Revision Request dated November 22, 2017, originally submitted on December 4, 2017, and subsequently

Amended on March 26, 2018, upon a motion duly made and seconded, the school's board of trustees unanimously approved the following resolution.

**Resolved:** the Board of Trustees approves the redlined copy of the 2016-2017 Student and Family Handbook, included as Attachment B, originally approved by NYSED on September 12, 2016.

#### **Election of Donna Demetri Friedman to the Board of Trustees**

Following a discussion about Ms. Friedman's initial election to the board at the September 19, 2017 and subsequent election at the July 17, 2018 board meeting, upon a motion duly made and seconded, the school's board of directors unanimously approved the following resolution.

**Resolved:** That the Rosalyn Yalow Charter School Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Donna Demetri Friedman as a final candidate to its Board of Trustees, with a term expiring on August 31, 2021, pending approval by SED, and authorizes the executive director to submit an amended New Board of Trustee Member Review application to NYSED for its approval. The resolution approving Donna Demetri Friedman is formally adopted upon SED's approval.

#### **Election of Lakiesha Howard to the Board of Trustees**

Ms. Lakiesha Howard, having been previously vetted by the full Board, was nominated to the Board. Upon a motion duly made and seconded, the school's board of directors unanimously approved the following resolution.

**Resolved:** That the Rosalyn Yalow Charter School Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Lakiesha Howard as a final candidate to its Board of Trustees, with a term expiring on August 31, 2021, pending approval by SED, and authorizes the executive director to submit an amended New Board of Trustee Member Review application to NYSED for its approval. The resolution approving Lakiesha Howard is formally adopted upon SED's approval.

#### **Election of Dr. Ross T. Lyon to the Board of Trustees**

Having been previously vetted by a Board Member selection committee, Dr. Lyon was introduced to the Board. Upon a motion duly made and seconded, the school's board of directors unanimously approved the following resolution.

**Resolved:** That the Rosalyn Yalow Charter School Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Dr. Ross T. Lyon as a final candidate to its Board of Trustees, with a term expiring on August 31, 2020, pending approval by SED, and authorizes the executive director to submit an amended New Board of Trustee Member Review application to NYSED for its approval. The resolution approving Dr. Ross T. Lyon is formally adopted upon SED's approval.

### **Principal and Chief Data Officer Appointments**

Ivan Lee reported on the principal search committee's recommendations for principal of the school and Vice Principal/Chief Data Officer. Discussion ensued, and Dr. Hayes expressed reservations. Upon a motion duly made and seconded, the Board adopted the following resolution:

**Resolved** that the Board of Trustees hereby appoints Dr. Shannon Burton as Principal for the Rosalyn Yalow Charter School and Ms. Kim Smaw as Vice Principal/Chief Data Officer on the terms and for the salary as set forth in the information provided to the Board.

The vote was 5-0, with one abstention.

### **Modification of FY18-19 Board Meeting Calendar**

In recognition of the conflicting time for the religious holiday commencing September 18 and the previously scheduled September Board Meeting, upon motions duly made and seconded, the school's board of trustees unanimously approved the following resolution.

**Resolved:** That the Board of Trustees approves the Revised FY18-19 Board meeting schedule (Attachment C) providing for meetings on the third Tuesday of each month, at 6:30 p.m., in the School's 169<sup>th</sup> Street campus, located at 116 E. 169th St, Bronx, NY., with the exception of the September Board Meeting, which is moved to Wednesday, September 26, 2018, to be held at Yalow's Third Avenue campus, located at 3480 Third Avenue, Bronx, NY, 10456, commencing at 6:30 p.m.

### **Adjournment**

The meeting was adjourned at 8:36 p.m.

Submitted by  
Shirley Saunders, Secretary  
Approved by Board of Trustees on  
September 26, 2018