



**ROSALYN YALOW CHARTER SCHOOL**  
**Board of Trustees Meeting**  
**Minutes**

Tuesday, December 22, 2016, 6:30 p.m.  
116 E. 169<sup>th</sup> St.  
Bronx, New York 10463

**Trustees Present**

John W. Carr, Gregoria Feliciano, Sandra Hayes, Bill Jackson, and Benjamin M. Yalow. Michael Rosen participated via Skype. Alec Diacou, Executive Director, Collin Raymond (CSBM), were also in attendance. Ivan Lee and Letta Belle, Principal participated via telephone.

**Call to Order**

The meeting was called to order at 6:35 p.m. A quorum was present.

**Adoption of Agenda**

The Agenda was adopted.

**Approval of Minutes**

The draft Minutes for the Meetings held on October 18, 2016 and November 22, 2016 upon a motion duly made and seconded, were unanimously approved.

**Finance Report**

Many expenses are projecting at budget, though further analysis has led to some budget lines being more accurately projected yielding some savings on the expense side.

5-month net income is \$180,255, \$176,105 ahead of budget. Special Education student revenues are finally catching up to initial projections, and are now down a smaller \$13.8k; 4 students remain in the CSE pipeline awaiting meeting dates. Many expenses are projecting at budget, though further analysis has led to some budget lines being more accurately projected yielding some savings on the expense side. Net income for FY16-17 is projected to come in at positive \$61,576 vs. \$20,960 budgeted.

Board members requested that fundraising be on the January agenda for discussion.

The executive Director was directed to begin the search process for a new school location for FY 18-19, and work with the Walker Memorial board to obtain a certificate of occupancy for the facility adjacent to the school.

**Principal Report**

Program of teaching peer observations for CKLA and small group instruction has commenced. Five-week Saturday Academy ended on December 17. Evaluations will be available following completion of December STEP Literacy assessments. Scholastic book fair completed. Gingerbread house making with students and parents on Friday, December 23. Guided reading professional development: January 11, 2017.



Board requested progress report on 45 students enrolled in Saturday Academy (attendance and STEP Literacy advancement).

Board requested a student incident progress report.

### **Executive Director Report**

Submitted with the written agenda. Board requested follow-up phone calls be made to parents of students on the chronic absentee report. Board ratified the introduction of an advanced Wednesday afternoon chess program for the chess team during teacher professional development.

### **New Business**

Mr. Jackson and Ms. Hayes were requested to discuss the Singapore math program with the principal.

Ms. Hayes made suggested that the school award a chess book to the chess team to recognize their 1<sup>st</sup>-place win at the Start Right tournament on December 4.

### **Public Comment**

There were no public comments.

### **Adjournment**

The meeting was adjourned at 8:19 p.m.

Submitted by  
Shirley Saunders, Secretary  
Approved by Board of  
Trustees on January 17, 2017