

**ROSALYN YALOW CHARTER SCHOOL**  
**Board of Trustees Meeting**  
**Minutes**

Tuesday, September 19, 2016, 6:30 p.m.  
116 E. 169<sup>th</sup> St.  
Bronx, New York 10463

**Trustees Present**

Gregoria Feliciano, Sandra Hayes, Bill Jackson, Ivan Lee, Shirley Saunders, and Benjamin M. Yalow. Michael Rosen participated by Skype. Alec Diacou, Executive Director, and Letta Belle, Principal, Monique Evans, Operations Manager, Collin Raymond, CSBM were also in attendance.

**Call to Order**

The meeting was called to order at 6:35 p.m. A quorum was present.

**Adoption of Agenda**

The Agenda was adopted.

**Finance Report**

FY15-16 year-end net income was \$893,647 which is \$883,727 ahead of budget, due largely in part to the increased DYCD grant of \$331,000 and under-spending in most categories. This report reflects the unaudited close of the year. As mentioned, overall budget lines shows a trend of under-spending, with lower costs in staffing, medical/dental insurance, technology, facility operations, and contingency contributing most significantly. Student enrollment numbers have been updated to reflect the final year reconciliation. While student population is higher than budgeted, the SPED enrollment is much lower which contributes a greater negative effect on the revenue. Some changes may still occur based on findings from the audit firm.

**Principal Report**

Principal Belle reintroduced herself to the board, and gave an overview of her first week at the school, indicating she wants to improve student NWEA math and STEP Literacy scores. She will assist teachers to use of Singapore math and CKLA scope and sequence in classroom lessons. Principal Belle has spent her first week learning our facility and observing teachers. Her focus will be math instruction and developing a community of readers. Working on student conduct, classroom culture, and use of positive reinforcement. Principal Belle wants more parental participation, especially encouraging parents reading 15 minutes a day to children; parents are our reading partners. Plans to implement a program for students to earn points toward awards—Barnes & Noble gift cards— as an incentive for reading. Working to get teachers on same page.

The board expressed its appreciation to Principal Belle for taking the time to learn the facility and surroundings, and partnering with staff to make a successful school.

**Executive Director Report**

The Executive Director reported on the following items. The move of 9 classrooms of donated furniture from Riverdale Country School was completed over two days at a cost of \$7,800. Installation of the fiber optic line for internet access was completed, which initial and monthly costs



will primarily be reimbursed from e-rate funding. Saturday programming began on September 17 for chess and fencing. The Saturday literacy enrichment program will commence on October 15, following the two long weekend breaks; 55, 27, and 60 students are being invited to participate, respectively. Waiting on final quotes for the cost of installing Riverdale Country School 's 11 donated interactive white boards in classrooms. Budget will be reviewed to assess implications from this expense.

### **New Business**

There was no new business

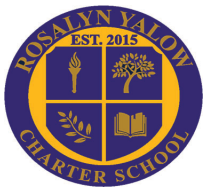
### **Public Comment**

There were no public comments

### **Adjournment**

The meeting was adjourned at 9:00 p.m.

[Submitted by  
Shirley Saunders, Secretary  
Approved by Board of  
Trustees on October XX,  
2016]



## The Rosalyn Yalow Charter School

### Election of Trustees, Officers and Executive Committee

#### I. Class Schedule of Board of Trustees and Term End Date

Class A September 1, 2017	Class B September 1, 2018	Class C September 1, 2019
John W. Carr	Gregoria Feliciano	William Jackson
Sandra Hayes	Micheal Rosen	Ivan Lee
Benjamin Kearney	Shirley Saunders	William Scribner
		Ben Yalow

#### II. Officers

Chairman	John W. Carr
Vice Chairman	Saundra Hayes
Treasurer	Michael Rosen
Secretary	Shirley Saunders

#### III. Executive Committee

John W. Carr  
Saundra Hayes  
Michael Rosen  
Shirley Saunders  
Ivan Lee  
Ben Yalow

August 31, 2016